



Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional¹ agreement 2021-2022
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details² (email, phone)	Website (eg. of the course catalogue)
	PL KRAKOW02	Erasmus Institutional Coordinator: Ph.D. Eng Tadeusz Pająk, Faculty of Mechanical Engineering and Robotics, Al. Mickiewicza 30, 30-059 Kraków Phone: +48 12 617 30 79, e-mail: pajak@agh.edu.pl Accademic Coordinator: Ph. D. Maciej Woźniak, Faculty of Management, ul. Gramatyka 10, 30-067 Kraków Phone: +48 12 617 42 17 e-mail: mwozniak@zarz.agh.edu.pl	www.agh.edu.pl www.zarz.agh.edu.pl
UNIVERSITA DEGLI STUDI DI MESSINA	I MESSINA 01	Erasmus Institutional Coordinator Dott. Giuseppe Lucchese, PhD Head of Organisational Unit International Mobility glucchese@unime.it Academic Coordinator <u>Department of Economics</u> prof.ssa Elvira Tiziana LA ROCCA (Isced 041) tlarocca@unime.it Prof. Roberta SALOMONE (Isced 041)	https://www.unime.it/ https://international.unime.it/ https://www.unime.it/it/dipartimenti/economia

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<u>roberta.salomone@unime.it</u> prof. Gustavo BARRES ((iscd 0311) <u>gustavo.barresi@unime.it</u>	
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B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
PL KRAKOW02	I MESSINA 01	0311	Economics	2 nd	2x 10 months	1x4 months
		041	Business and administration	2 nd	2x 10 months 2x 10 months	2x4 months
I MESSINA 01	PL KRAKOW02	0311	Economics	2 nd	2x 10 months	1x4 months
		041	Business and administration	2 nd	2x 10 months 2x 10 months	2x4 months

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Subjec	Subject area name	Number of staff mobility periods
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³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/International-standard-classification-of-education.aspx>)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	Area code * [ISCED]	*	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
PL KRAKOW02	I MESSINA 01	0311	Economics	2x5 days	1x5 days
		041	Business and administration	2x5 days	1x5 days
I MESSINA 01	PL KRAKOW02	0311	Economics	2x5 days	1x5 days
		041	Business and administration	2x5 days	1x5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL KRAKOW02		English	Polish	English B2	English B2
I MESSINA 01		Italian	English	Italian B1	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

PL KRAKOW02

Criteria for incoming students: CENTRE FOR INTERNATIONAL STUDENTS ,
www.international.agh.edu.pl

After entering our website please follow the steps entering the sections:

1. Exchange programmes

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Application Form

I MESSINA01: Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability. Please refer to <https://www.unime.it/it/ateneo/servizidd>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL KRAKOW02	June 15 th	November 15 th
I MESSINA 01	June 15 th	November 15 th

2. The receiving institution will send its decision within **six weeks**.

PL KRAKOW02 will send its decision within **10 weeks** after submitting all required documents

3. A Transcript of Records will be issued by the receiving institution no later than **four weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

PL KRAKOW02: *Transcripts of Records (documenting credits earned at the AGH UST) will be issued by AGH UST. Every student must pick up the transcript him/herself from the Centre for International Students. The AGH UST will NOT automatically send your transcript to your home university. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.*

4. Termination of the agreement

The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

PL KRAKOW02 AGH UST Study Regulations <https://international.agh.edu.pl/>

1. The following grading scale shall be in force at the University:

- 1) from 90% bardzo dobry (5.0) *[Polish equivalent of very good];*
- 2) from 80% plus dobry (4.5) *[Polish equivalent of good plus];*
- 3) from 70% dobry (4.0) *[Polish equivalent of good];*
- 4) from 60% plus dostateczny (3.5) *[Polish equivalent of satisfactory plus];*
- 5) from 50% dostateczny (3.0) *[Polish equivalent of satisfactory];*

6) under 50% niedostateczny (2.0) [Polish equivalent of *unsatisfactory*].

A positive grade is a grade specified in the subsection 1-5.

2. In exceptional situations, if there are no bases for assigning a grade, an academic teacher responsible for the course may recognize the course as completed using the descriptor "zaliczono (zal.)" (Polish equivalent of *"passed"*).

3. Grades shall be issued for compulsory classes and examinations, if provided in the study plan, subject to section 4.

4. Upon completing the physical education classes, due to specific nature of this course, the specific notations shall be made:

1) "zaliczono (zal.)" (Polish equivalent of *"passed"*) – for students who have achieved the minimum required to complete physical education classes,

2) "niezaliczono (nzal.)" (Polish equivalent of *"failed"*) – for students who have not achieved the minimum required to complete physical education classes,

3) "zaświadczenie lekarskie" (Polish equivalent of *"medical certificate"*).

5. The verbal descriptor "zal." (Polish equivalent of *"passed"*) shall have no equivalent in the numerical grade and shall not be taken into account when calculating the average grade for the settlement period.

In case of additional questions, please contact Erasmus Coordinator.

MESSINA01: <https://www.unime.it/it/international/ects-e-diploma-supplement-0>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW02	erasmus@agh.edu.pl	https://international.agh.edu.pl/
I MESSINA 01	erasmus@unime.it	https://international.unime.it/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW02	erasmus@agh.edu.pl	<p>https://international.agh.edu.pl/</p> <ul style="list-style-type: none"> The European Health Insurance Card (or EHIC) <p>is issued free of charge and allows anyone who is insured by or covered by a statutory social security scheme of the EEA countries and Switzerland to receive medical treatment in another member state for free or at a reduced cost, if that treatment becomes necessary during their visit</p> <p>More details:</p> <p>www.ekuz.nfz.gov.pl/en/info_dla_uprawnionych_z_innych/general-information-concerning-access-health-care-during-temporary-st</p> <p>Central Office of the National Health Fund - The Department of International Affairs</p> <p>Centrala Narodowego Funduszu Zdrowia - Departament Współpracy Międzynarodowej</p> <p>ul. Grójecka 186, 02-390 Warszawa</p> <p>tel. +48 (22) 572 62 68, fax +48 (22) 572 63 19</p> <p>e-mail: ca17@nfz.gov.pl</p>
I MESSINA 01	erasmus@unime.it	https://international.unime.it/

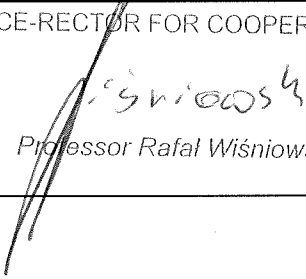
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.


Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL KRAKOW02	erasmus@agh.edu.pl	<p>AGH UST Campus ul. Józefa Rostafińskiego 7a, 30-072 Kraków tel.: +48(12) 617 34 71 fax:+48 (12) 637 24 16 e- mail:miasteczko@agh.edu.pl</p> <p>https://akademik.agh.edu.pl/ http://www.miasteczko.agh.edu.pl/index_en.php?menu=spl http://www.miasteczko.agh.edu.pl/index_en.php p</p> <p>https://international.agh.edu.pl/</p>
I MESSINA 01	erasmus@unime.it	https://international.unime.it/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
PL KRAKOW02	Prof. dr hab. inż. Rafał Wiśniowski Vice-Rector for Cooperation	2021-04-23	VICE-RECTOR FOR COOPERATION  Professor Rafał Wiśniowski
I MESSINA 01	Prof. Salvatore Cuzzocrea Rector of the University of Messina		

Dziekan Wydziału


dr hab. inż. Marek Dudek,
prof. uczelni

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⁵ Scanned signatures are accepted

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