CALL FOR ERASMUS +MOBILITY TRAINEESHIP SCHOLARSHIPS ABROAD

STUDENT MOBILITY FOR TRAINEESHIP

ACADEMIC YEAR 2019/2020

DATE OF PUBLICATION: 21 MAY 2019

DEADLINE: 8 JULY 2019
GENERAL INFORMATION

What is it about? This is a call for the Erasmus+ Traineeship

Why do an Erasmus+Traineeship? The main objective of this project is to assist university students in acquiring adequate training based on current European standards, develop specific professional competences and to learn about the culture and socio-economic condition of host countries.

Who can apply? (art. 3) Students regularly enrolled in first- cycle degree programs (Bachelor’s Degrees), second-cycle (Master’s Degrees), single cycle degrees, 1st and 2nd level Advanced Studies, and Ph.D. students can apply for the Erasmus+Mobility “Student Mobility for Studies and/or “Student Mobility for Traineeships”. They can go for a maximum of 12 months for each study cycle. The students enrolled in a Single Cycle degree program can participate for a period of Erasmus+ Mobility for up to 24 months.

How Long does it last? (art. 2) The traineeship period lasts a minimum of 2 months (60 days) to a maximum of 4 months (120 days). The time available to participate in a traineeship begins on 1 September, 2019 and must be finished by 30 September 2020.

HOW TO FIND A LOCATION: (art.5)

1. Look for a Hosting Institution
   - Check the UniMe data base: [http://www.unime.it/it/international/opportunit%C3%A0-allestoeromobilit%C3%A0-erasmus-tirocinio](http://www.unime.it/it/international/opportunit%C3%A0-allestoeromobilit%C3%A0-erasmus-tirocinio) where there is information about hosting organizations from past years that have collaborated with UniME.
   - Check: [https://erasmusintern.org/](https://erasmusintern.org/) where there is a list of various traineeships available in various European organizations.
   - Check the European platform: [https://ec.europa.eu/eures/public/it/opportunities](https://ec.europa.eu/eures/public/it/opportunities) where various European Companies and Organizations promote opportunities offered to young Europeans.

2. Make Contact and develop a Learning Agreement for Traineeship (LAT)Candidates then contact an institution within the country chosen, either by themselves or with the help of an instructor. Establish communication and get information for developing the Learning Agreement for Traineeship (LAT). Develop and agree upon a Learning Agreement for
Traineeship (LAT) with the referent instructor from your Degree Course, clarifying the work plan intended. The procedure for filling out the LAT is specified in Table A and B in the attachment. Only applications that are completely and accurately filled out will be considered. Be sure to include the section “Before the Mobility” in Table A and Table B and include the signatures of both the trainees and the referent instructor for the mobility (Erasmus Mobility Coordinator of Degree Course) and the receiving institution (supervisor at the receiving institution). Any period of closure on the part of the receiving institution (vacation, holidays, etc.) may not be included in the computation of the minimum duration required for each Traineeship (60 days).

3. Check Linguistic Requirements: Check to see if your linguistic level is adequate for the stated requirements of the hosting organization.

HOW MUCH FINANCING IS PROVIDED? (art.4)
See the countries below with the corresponding payment.

<table>
<thead>
<tr>
<th>GROUP</th>
<th>COUNTRY</th>
<th>MONTHLY PAYMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>GROUP 1 (High cost of living)</td>
<td>Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxemburg, Norway, Sweden, UK</td>
<td>400 EURO</td>
</tr>
<tr>
<td>GROUP 2 (medium cost of living)</td>
<td>Austria, Belgium, Cyprus, Germany, Greece, Malta, the Netherlands, Portugal, Spain, France</td>
<td>350 EURO</td>
</tr>
<tr>
<td>GROUP 3 (low cost of living)</td>
<td>Bulgaria, Croazia, Czech Republic, Estonia, Lithuania, Poland, Romania, Slovakia, Slovenia, Republic of Macedonia, Hungary, Turkey</td>
<td>350 EURO</td>
</tr>
</tbody>
</table>

Please be aware that the amount received for the traineeship is considered to be a contribution to the additional mobility costs (travel, accommodation, different cost of living), and therefore does not cover the entire cost of the stay abroad.

The monthly amount of the EU contribution is established based on the cost of living in the destination country, according to three groups predefined by the European Commission. The Ministry of Education of the University and Research (MIUR) has therefore established the above amounts.

Additional funding possibility
In addition to the Erasmus + mobility grants, UNIME will make two other types of contributions available in the manner described below.

1. Students who carry out a traineeship that involves the recognition of curriculum CFU, will be able to receive a contribution from the MIUR pursuant to D. M. 1047/2017, according to what is reported
in the table below:

<table>
<thead>
<tr>
<th>Student ISEE</th>
<th>Monthly MIUR contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISEE ≤ 13000</td>
<td>€ 400,00</td>
</tr>
<tr>
<td>13001 ≤ ISEE ≤ 21000</td>
<td>€ 350,00</td>
</tr>
<tr>
<td>21001 ≤ ISEE ≤ 26000</td>
<td>€ 300,00</td>
</tr>
<tr>
<td>26001 ≤ ISEE ≤ 30000</td>
<td>€ 250,00</td>
</tr>
<tr>
<td>30001 ≤ ISEE ≤ 40000</td>
<td>€ 200,00</td>
</tr>
<tr>
<td>40001 ≤ ISEE ≤ 50000</td>
<td>€ 150,00</td>
</tr>
<tr>
<td>ISEE &gt; 50000</td>
<td>0</td>
</tr>
</tbody>
</table>

The MIUR funds will be assigned to eligible students, subject to availability. This supplement may be assigned to students enrolled within the normal duration of the one-year course of study. For the determination of the supplementary contribution, reference is made to the ISEE calculated specifically for the benefits for the right to university study, communicated on the occasion of enrollment in the academic year 2019/2020. **If the ISEE 2018/19 certificate is not presented, it will not be possible to assign additional funding.** For students who at the time of the candidacy expect to graduate in the extraordinary session of the academic year 2018/2019 reference will be made, in the absence of an ISEE declaration relating to the academic year 2019/2020, to the ISEE communicated for the registration to the academic year 2018/2019. Without prejudice to the procedures for providing the European monthly contribution, at least 50% of the aforementioned additional contribution will be paid before departure.

2. Students who carry out a traineeship **without recognition of CFU** (e.g. in the case of postgraduate mobility) and who present an ISEE certificate up to € 13,000 for the year 2019/20, will be able to receive an additional contribution “for disadvantaged economic conditions” of 100 euros per month for each month financed. The amount is defined by the Indire National Agency. The funds will be allocated to eligible students subject to availability.

The community contribution will be regulated according to the methods indicated in the financial agreement signed by the student before departure. For each mobility, only one type of funding will be assigned, which cannot be changed during mobility. The assignment of additional contributions takes place before the beginning of the mobility based on the compilation of the Learning agreement for traineeship: if the achievement of curriculum credits is required, the MIUR integration will be assigned, otherwise the funding will be assigned for economic disadvantage. At the end of the mobility period, all the economic contributions will be adjusted to the actual duration of the period. The return of any sums received and not due will be requested, according to the methods communicated by the Erasmus Mobility Operating Unit.
3. The European Commission also allocates an additional amount annually for the granting of higher scholarships for **students with special needs**. Students wishing to apply for this funding can contact the "Disability Services / DSA" operative unit (e-mail: servizi.dd@unime.it) which, together with the Erasmus Mobility Unit, will support the students for finalization of the application and the request for additional contributions.

The granting of the Erasmus + scholarship for the III Cycle is not compatible with the increase in scholarships provided for doctoral students with scholarship but is compatible with the contribution provided by the doctorate for foreign living expenses, according to the UNIME regulation (link: http://www.unime.it/sites/default/files/Regolamento%20dottorato%20di%20ricerca_2.pdf).

Students / doctoral students awarded an Erasmus + mobility grant for internship (SMP) will not be able to receive scholarships or funds made available by the European Commission within the framework of other programs.

**LEAVING/EXTENDING PERIOD OF MOBILITY:**

Students who withdraw by choice before the ending time of their own volition and without a valid reason will lose all rights to economic support, and will be required to give back the entire amount of the scholarship money. In the case of serious reasons or force majeure (unpredictable events that are not due to error or negligence on the part of the recipient, national strikes, natural calamities, and any other event that is not directly connected to the recipient. With adequate documentation, the National Erasmus Agency will declare its position on the possible confirmation of the scholarship for the period of time already completed. If the recipient would like to prolong the mobility period they can submit a request which must be authorized by both the University of Messina as well as the hosting organization and will be paid at the end of the financed mobility, according to financial availability.

**During the traineeship period, the student CANNOT take courses and exams at UNIME nor graduate.**

**Important Information For International Students**

Students from countries outside the European Union who are awarded the Erasmus + scholarship MUST regularize their position (renewal of residence permit, visa, etc.) before departure and ensure that their position is regular throughout the duration of the mobility period abroad. For stays longer than three months it is necessary to proceed with the entry visa application in the destination country.

**APPLICATION PROCEDURE (ART.7)**

Students interested in participating in the selection must complete the online application, **exclusively** on the Esse3 platform: https://unime.esse3.cineca.it/Home.do by 8 July 2019 at 12.00 (deadline). Paper-based applications will not be accepted. The following documents must be inserted, under penalty of exclusion:

1. **Certification / Self-certification/ of linguistic competence** (Annex 1)
2. **Host institution references** where you intend to carry out the internship (see Annex 3 Guidelines for completing the Erasmus + application) specifying, in the specific section, the Erasmus Mobility+ membership status of the organization itself.
3. Learning Agreement for Traineeship (LAT) duly completed and signed in all its parts.
   (NOTE: it is Mandatory to fill out "Table A" and "Table B" of the LAT) (Annex 2)
4. The existence of a disability

Note: PhD students must also attach the authorization to go abroad signed by their Ph.D Coordinator for the in addition to the aforementioned documents.

The procedures for completing the application through Esse3 are indicated in the "Guidelines for completing the Erasmus + application" (Annex 3).

WHO IS CHOSEN: (art.8)
Selection is based on evaluation of the candidate’s academic qualifications contained in the ESSE3 database according to merit calculation formulas (Attachment 5). In case of a tie, the younger candidate is given precedence. The ranking will be published on http://www.unime.it/it/international. This is the only notification given and the student is responsible to check the site.

DATA TREATMENT: (ART. 11)
Treatment of data: according to Legislative Decree 196/2003 candidates’ personal data will be processed by UniME for the sole purposes of the Erasmus+Program.

Further Information:
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