



# Erasmus+ Programme

## Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2019-2021<sup>2</sup> between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (please indicate Department/School)	Erasmus code	Contact details <sup>3</sup> (email, phone)	Website (eg. of the course catalogue)
Università degli Studi di Messina	I MESSINA01	<b>Institutional Coordinator:</b> Dott. Giuseppe LUCCHESI Head of Organisational Unit Students Services and International Engagement Erasmus Institutional Coordinator P.zza G. Pugliatti 1, 98122 Messina ITALY glucchese@unime.it erasmus@unime.it <b>Academic Coordinator</b> Prof. Edoardo A. Fugali COSPECS Department efugali@unime.it	<a href="https://www.unime.it/it/international">https://www.unime.it/it/international</a>  <a href="http://www.unime.it/it/dipartimenti/cospecs">http://www.unime.it/it/dipartimenti/cospecs</a>
UNIVERSIDADE NOVA DE LISBOA	P LISBOA03	<b>Institutional Coordinator:</b> Professor Doutor João Amaro de Matos <b>Administrative Contact:</b>	General: <a href="http://www.unl.pt">www.unl.pt</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Faculdade de Ciências Sociais e Humanas		<p>International Relations Office  Campus de Campolide / 1099-085  Lisboa, Portugal  E-mail: <a href="mailto:erasmus@unl.pt">erasmus@unl.pt</a>  Tel: +351 213 845 207 / Fax: +351 213 715 621</p> <p><b>Institutional Coordinator:</b>  Professora Doutora Maria Antónia Coutinho</p> <p><b>Academic Contact(s):</b>  Prof. Luís Bernardo</p> <p><a href="mailto:lm.bernardo@fcsch.unl.pt">lm.bernardo@fcsch.unl.pt</a>  Philosophy Departmental Mobility Coordinator</p> <p><b>Administrative Contact:</b>  NEIMA - Núcleo de Estudante Internacional e Mobilidade Académica / International Students &amp; Exchange Office</p> <p>Av. de Berna, 26-C / 1069-061  Lisboa, Portugal  E-mail: <a href="mailto:mobilidade@fcsch.unl.pt">mobilidade@fcsch.unl.pt</a>  Tel: +351 217 908 332 / Fax: +351 217 908 303</p>	<p>General:  <a href="http://www.fcsch.unl.pt">www.fcsch.unl.pt</a></p> <p>Course Catalogue:  <a href="http://www.fcsch.unl.pt/ensino">www.fcsch.unl.pt/ensino</a></p>
---	--	---	--

#### B. Mobility numbers<sup>4</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	Student Mobility for Studies	Student Mobility for Training
						Total number of months of the study periods or average duration	Total number of months of the training periods or average duration
I MESSINA01	P LISBOA03	0223	Philosophy	2 <sup>nd</sup>	2 x 5 months (thesis search only)		
P LISBOA03	I MESSINA01	0223	Philosophy	2 <sup>nd</sup>	2 x 5 months (thesis search only)		

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
I MESSINA01	P LISBOA03	0223	//	2 x 8 hours	1 x 5 days
P LISBOA03	I MESSINA01	0223	//	2 x 8h	1 x 5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MESSINA01		Italian	English	B1	B2
P LISBOA03		Portuguese	English	PT – A2 / EN-B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>5</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

### Service for students and staff with disabilities

#### P LISBOA03:

- The academic year at NOVA FCSH usually runs from September to January (1<sup>st</sup> semester) and from February to June (2<sup>nd</sup> semester).

The period of student mobility can only be testified according to our academic calendar: maximum of 4 or 5 months for one semester and 9 months for full academic year.

- NOVA FCSH organizes biannual courses of Portuguese Language and Culture for foreigners. Attendance is strongly recommended and at no cost for all incoming students of NOVA FCSH.

Exchange students at NOVA FCSH can sign up for a maximum of 30 ECTS per semester (plus 4 ECTS for the Portuguese Language Course) and must attend at least one course per semester in one of the Departments that have the Erasmus+ Agreement with the partner university. The remaining courses can be chosen among our entire academic offer.

#### I MESSINA01:

- Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability. See more at: <https://www.unime.it/it/ateneo/servizidd>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I MESSINA01	June, 30 <sup>th</sup>	November, 30 <sup>th</sup>
P LISBOA03	Nomination: 31 <sup>st</sup> May Deadline: 30 <sup>th</sup> June	Nomination 31 <sup>st</sup> October Deadline: 30 <sup>th</sup> November

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

## F. Information

### 1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>6</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Institution	Grading system
I MESSINA01	Please refer to: <a href="http://www.unime.it/it/international/ects-e-diploma-supplement-0">http://www.unime.it/it/international/ects-e-diploma-supplement-0</a>
P LISBOA03	ECTS grading scale at FACULDADE DE CIÊNCIAS SOCIAIS E HUMANAS/NOVA <a href="http://www.fcsh.unl.pt/internacionalizacao/mobilidade">http://www.fcsh.unl.pt/internacionalizacao/mobilidade</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 6768534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it/">https://international.unime.it/</a>  see "Living in Messina – Residence Permit"
P LISBOA03	<a href="mailto:mobilidade@fcsh.unl.pt">mobilidade@fcsh.unl.pt</a> +351 217 908 332	<a href="http://www.fcsh.unl.pt/Internacionalizacao/mobilidade">http://www.fcsh.unl.pt/Internacionalizacao/mobilidade</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving Institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<sup>6</sup>[http://ec.europa.eu/education/tools/docs/ects-guide\\_en.pdf](http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf)

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it/">https://international.unime.it/</a>  see "Living in Messina – Health Care"
P LISBOA03	<a href="mailto:mobilidade@fcsh.unl.pt">mobilidade@fcsh.unl.pt</a> +351 217 908 332	<a href="http://www.fcsh.unl.pt/internacionalizacao/mobilidade">http://www.fcsh.unl.pt/internacionalizacao/mobilidade</a>

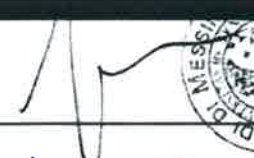

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy ++39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it/">https://international.unime.it/</a>  see "Services and Facilities – Housing"
P LISBOA03	<a href="mailto:mobilidade@fcsh.unl.pt">mobilidade@fcsh.unl.pt</a> +351 217 908 332	<a href="http://www.fcsh.unl.pt/internacionalizacao/mobilidade">http://www.fcsh.unl.pt/internacionalizacao/mobilidade</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
I MESSINA01	Prof. Salvatore Cuzzocrea Rector		
P LISBOA03	Prof. Doutor João Amaro de Matos Vice-rector for International Development	20/12/2019	

<sup>7</sup>Scanned signatures are accepted

