



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2017-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Vilniaus universitetas Verslo mokykla  Vilnius University Business School	LT VILNIUS01	<b>Institutional Erasmus Coordinator</b> Simona Viziniene Office of International Programmes and Relations tel: 370 5 268 7048 e-mail: <a href="mailto:simona.viziniene@cr.vu.lt">simona.viziniene@cr.vu.lt</a> <b>Academic coordinator</b> Simona Vaitkute Business School tel: +370 5 236 6889 e-mail: <a href="mailto:simona.vaitkute@vm.vu.lt">simona.vaitkute@vm.vu.lt</a>	<b>Contact details:</b> <a href="http://www.vu.lt/en/studies/contacts">http://www.vu.lt/en/studies/contacts</a> <b>Information for incoming students:</b> <a href="http://www.vu.lt/en/studies/exchange-students">http://www.vu.lt/en/studies/exchange-students</a> <b>Course catalogue:</b> <a href="http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages">http://www.vu.lt/en/studies/exchange-students/courses-taught-in-foreign-languages</a>
Università degli Studi di Messina	I MESSINA01	Dott. Giuseppe Lucchese <b><u>Institutional Coordinator</u></b> Head of Unità Organizzativa Relazioni Internazionali P.zza Pugliatti 1, 98122	<a href="http://www.unime.it/unime_international">http://www.unime.it/unime_international</a>

		Messina – ITALY <a href="mailto:glucchese@unime.it">glucchese@unime.it</a> <a href="mailto:erasmus@unime.it">erasmus@unime.it</a> <b>Academic Coordinator</b> Prof. ssa Grazia Calabrò Dipartimento di Economia <a href="mailto:grazia.calabro@unime.it">grazia.calabro@unime.it</a>	<a href="http://www.unime.it/dipartimenti/economia">http://www.unime.it/dipartimenti/economia</a>
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### B. Mobility numbers<sup>1</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships*
					[total number of months of the study periods or average duration]	
I MESSINA 01	LT VILNIUS01	041	Business and administration	1 <sup>st</sup> , 2 <sup>nd</sup>	6 x 10 months	--
LT VILNIUS01	I MESSINA01	041	Business and administration	1 <sup>st</sup> , 2 <sup>nd</sup>	6 x 10 months	--

[\*Optional: Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Subject	Subject	Number of staff mobility periods
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<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code [ISCED]	area name	Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration*]</i>	Staff Mobility for Training *
I MESSINA01	LT VILNIUS01	041	Business and administration	1 x 5	1 x 5
LT VILNIUS01	I MESSINA01	041	Business and administration	1 x 5	1 x 5

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup> Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
LT VILNIUS01		English		B1	B2
I MESSINA01		Italian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

### D. Additional requirements

**LT VILNIUS01:** Information for incoming students: <http://www.vu.lt/en/studies/exchange-students>

Information for students with special needs: <http://www.vu.lt/en/studies/practical-information/56-studies/studies/2506>

<sup>2</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

**I MESSINA01:** Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The University of Messina ensures support to both local and visiting students and staff with disability.

For any further information, see: <http://www.unime.it/it/international/international-mobility/international-mobility>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
LT VILNIUS01	June 1	November 15
I MESSINA01	15 <sup>th</sup> May – nomination 30 <sup>th</sup> May – Application	15 <sup>th</sup> October – nomination 30 <sup>th</sup> October – Application

2. The receiving institution will send its decision within 2 weeks after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

**LT VILNIUS01:** <http://www.vu.lt/en/studies/academic-information>

**I MESSINA01:** <http://www.unime.it/it/international/ects-e-diploma-supplement>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT VILNIUS01	Office of International Programmes and Relations Email: <a href="mailto:trs@cr.vu.lt">trs@cr.vu.lt</a> Phone: +370 5 2687150	<a href="http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503">http://www.vu.lt/en/studies/practical-information/56-studies/studies/2503</a>
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	See compulsory fulfillments in the Erasmus Handbook- Italian immigration rules.

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT VILNIUS01	Office of International Programmes and Relations Email: <a href="mailto:trs@cr.vu.lt">trs@cr.vu.lt</a> Phone: +370 5 2687150	<a href="http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505">http://www.vu.lt/en/studies/practical-information/56-studies/studies/2505</a>
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	See compulsory fulfillments in the Erasmus Handbook-

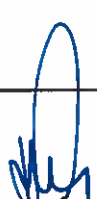
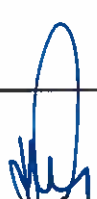
### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT VILNIUS01	Agata Cesnovic, Accommodation Officer E-mail: <a href="mailto:agata.cesnovic@cr.vu.lt">agata.cesnovic@cr.vu.lt</a> Phone: +370 5 268 7168	<a href="http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation">http://www.vu.lt/en/studies/practical-information/81-studies/studies/practical-information/389-accommodation</a>
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	See compulsory fulfillments in the Erasmus Handbook

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
LT VILNIUS01	PhD Birutė Miškinienė Director		
I MESSINA01	Prof. Pietro Navarra Rector	20.01. 2017	

<sup>3</sup>Scanned signatures are accepted