



## Erasmus+ Programme, Inter-institutional agreement 2014/15-2020/21

between programme countries. Key Action 1

– Mobility for learners and staff – Higher Education, Student and Staff  
Mobility

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Ecole Nationale Supérieure d'Electronique, Informatique, Télécommunications, Mathématique et Mécanique de Bordeaux (ENSEIRB-MATMECA) / Institut Polytechnique de Bordeaux (IPB)	F BORDEAU54	<p>Prof. Stéphane Azzopardi - Director of International Relations</p> <p>Ms. Jill Faucher – coordinator Europe <a href="mailto:europe@enseirb-matmeca.fr">europe@enseirb-matmeca.fr</a></p>	<p><a href="http://www.enseirb-matmeca.fr/international/office">http://www.enseirb-matmeca.fr/international/office</a></p>
Università degli Studi di Messina	I MESSINA01	<p><b>Institutional Coordinator:</b> <b>Dott.ssa Grazia De Tuzza</b> Settore Relazioni Internazionali - Piazza S.Pugliatti, 1 I-98122 Messina Italy Phone: +39 090 6768531 +39 090 6768532 Fax: +39 090 6768332 Email: <a href="mailto:relint@unime.it">relint@unime.it</a></p> <hr/> <p><b>Academic Coordinator:</b> <b>Prof. Antonio Puliafito</b> Dept. of Civil, Computer, Construction and Environmental Engineering and of Applied Mathematics Email : <a href="mailto:apuliafito@unime.it">apuliafito@unime.it</a></p>	<p><a href="http://www.unime.it">http://www.unime.it</a></p>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student Mobility for Studies (SMS)

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle (1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> )	Total Number of students/Total number of months
					Student Mobility for Studies
ENSEIRB-MATMECA/ IPB F BORDEAU 54	I MESSINA01	071	Engineering and engineering trades	1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup>	2/12
		061	Information and communication Technologies (ICTs)		
I MESSINA01	ENSEIRB-MATMECA/ IPB F BORDEAU 54	071	Engineering and engineering trades	1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup>	2/12
		061	Information and communication Technologies (ICTs)		

### Staff Mobility for Teaching

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days
				Staff Mobility for Teaching STA
ENSEIRB-MATMECA/ IPB F BORDEAU 54	I MESSINA01	071	Engineering and engineering trades	<i>To be determined: will be agreed on upon request if there is a mutual interest.</i>
		061	Information and communication Technologies (ICTs)	
I MESSINA01	ENSEIRB-MATMECA/ IPB F BORDEAU 54	071	Engineering and engineering trades	<i>To be determined: will be agreed on upon request if there is a mutual interest.</i>
		061	Information and communication Technologies (ICTs)	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Language of instruction 3	Recommended language of instruction level	
					Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching
ENSEIRB-MATMECA/ IPB F BORDEAU 54					B1	B2
I MESSINA01		Italian	Italian	English (teachers / staff)	B1 (*)	B2

#### ENSEIRB-MATMECA/IPB:

The course catalogue: <http://www.enseirb-matmeca.fr/syllabus/>

**Incoming students** should provide a letter from a French teacher indicating that they have the required B1 level in French and that they are able to follow courses in French.

Ms. Marie Odile VASCONCELOS, International Officer, in charge of incoming students.  
[iro@enseirb-matmeca.fr](mailto:iro@enseirb-matmeca.fr)

List of the international department coordinators: check our international office website for all up dated information about our international office contacts: <http://www.enseirb-matmeca.fr/international/office>

The International CluBee organises a welcome committee for the arrival and integration of incoming students : <http://clubee.eirbmmk.fr/>

#### I MESSINA01: Comments

- (\*) There is no specific language level required, but it is deemed understood that students must have the necessary level to be able to attend lessons and sit exams.
- During both semesters, Italian basic language courses are offered (free of charge).

### D. Additional requirements

## Infrastructure to welcome students and staff with disabilities

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The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: [http://www.unime.it/sezione\\_disabili/](http://www.unime.it/sezione_disabili/)

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

<b>Receiving institution</b>	<b>Winter term</b> [Sept / Jan] or one academic year	<b>Summer term</b> [Feb / May]
ENSEIRB- MATMECA/IPB F BORDEAUX 54	15 MAY	1 NOVEMBER
<b>I MESSINA01</b>	Nomination deadline: May 15th Application Form: May 30 <sup>th</sup>	Nomination deadline: October 15 <sup>th</sup> Application Form: October 30 <sup>th</sup>

2. ENSEIRB-MATMECA / IPB: as the receiving institution will send its decision within 6 weeks.
3. ENSEIRB-MATMECA / IPB: A Transcript of Records will be issued by ENSEIRB-MATMECA no later than 5 weeks after the first assessment period has finished. The scanned document will be sent to the International Office of the partner university and to the student. The original document will be sent by regular post to the International Office of the partner university.
4. Termination of Agreement: The parties may terminate or modify the agreement before the agreed academic year. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

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For more info see:

- o <http://relint.unime.it/en/mobilita-in-entrata/>
- o <http://relint.unime.it/en/mobilita-in-entrata/studio/>

### F. Information

#### 1. Grading systems of the institutions

#### **F BORDEAU54 - ENSEIRB-MATMECA/IPB grading system :**

Extract of the Academic Rules IPB 2013-2014 :

## "Titre 1 - Article 2 I-1 Evaluation of TU (Teaching Units) and modules, validation of TU

Each teaching unit has a corresponding evaluation. Evaluation can take different forms : written examination, oral examination, continuous assessment, practical work, individual or group project reports etc.

The student is evaluated with a mark /20 or an appreciation. The average mark of the TU is obtained through the different marks attributed to each course within the TU and the corresponding weight or coefficient.

Except for TUs related to placements/internships, an average equal to or superior to 10/20 is required to obtain the TU and the corresponding ECTS credits."

Generally speaking, grades correspond to the following :

(A) Average Mark  $\geq 16$  = very good

$14 \leq A < 16$  = good

$12 \leq A < 14$  = quite good

$A < 12-10$  = pass

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<http://relint.unime.it/en/internazionalizzazione/diploma-supplement/>

<http://relint.unime.it/files/2012/09/Tabella-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
ENSEIRB- MATMECA / IPB F BORDEAU 54		European students do not need a visa. Non-European students need to follow visa procedure:  <a href="http://www.diplomatie.gouv.fr/fr/venir-en-france-22365/etudier-en-france-12794/demarches-administratives/article/visas-etudiants">http://www.diplomatie.gouv.fr/fr/venir-en-france-22365/etudier-en-france-12794/demarches-administratives/article/visas-etudiants</a>
I MESSINA01	<a href="mailto:relint@unime.it">relint@unime.it</a>	<a href="http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf">http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf</a> (see Compulsory fulfillments-Italian immigration rules)

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
ENSEIRB- MATMECA / IPB F BORDEAU 54	International Officer Ms. Marie Odile VASCONCELOS	<a href="http://www.enseirb-matmeca.fr/international/student">http://www.enseirb-matmeca.fr/international/student</a>

	<a href="mailto:iro@enseirb-matmeca.fr">iro@enseirb-matmeca.fr</a>	<p>The student has to obtain the <u>European Health Insurance Card</u>:</p> <p>If the student does not have a European Health Insurance Card, he/she will have to pay the Student Social Security expenses (211€ for academic year 2013-2014).</p> <p>Every student needs to pay the compulsory civil liability Insurance (around 15 or 16€ in 2013-2014) before registration at ENSEIRB-MATMECA.</p>
I MESSINA01	<a href="mailto:relint@unime.it">relint@unime.it</a>	<a href="http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/">http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/</a> (see Health insurance)

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
ENSEIRB-MATMECA / IPB F BORDEAU 54	International Officer Ms. Marie Odile VASCONCELOS <a href="mailto:iro@enseirb-matmeca.fr">iro@enseirb-matmeca.fr</a>	<p><a href="http://www.enseirb-matmeca.fr/international/student/housing">http://www.enseirb-matmeca.fr/international/student/housing</a></p> <p>The nearest student houses are:</p> <ul style="list-style-type: none"> <li>- Maison des Scientifiques,</li> <li>- Village 1 renovated (rénové),</li> <li>- Pierre et Marie Curie,</li> <li>- Pierre-Gilles De Gennes.</li> </ul> <p><b>Bed linen, pillows, sheets &amp; blankets/duvets are not provided.</b></p> <p><a href="http://www.crous-bordeaux.fr/residences-villages-gironde.html">http://www.crous-bordeaux.fr/residences-villages-gironde.html</a></p>
I MESSINA01	<a href="mailto:relint@unime.it">relint@unime.it</a>	<a href="http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/">http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/</a> (see Accommodation and meals)

#### 5. Student Services

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F BORDEAU54	International Officer Ms. Marie Odile VASCONCELOS <a href="mailto:iro@enseirb-matmeca.fr">iro@enseirb-matmeca.fr</a>	<a href="http://www.enseirb-matmeca.fr/international/student">http://www.enseirb-matmeca.fr/international/student</a>
I MESSINA01	<a href="mailto:relint@unime.it">relint@unime.it</a>	<a href="http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/">http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/</a>

**F BORDEAU54 - ENSEIRB-MATMECA/IPB - FAQ (Frequently asked questions):**

*IF THE AGREEMENT IS FOR 2 STUDENTS FOR 10 MONTHS (EXAMPLE), WILL YOU ALLOW 4 STUDENTS FOR 5 MONTHS EACH INSTEAD? YES*

*ARE THERE ANY RESTRICTIONS FOR ERASMUS STUDENTS WHEN IT COMES TO COURSE SELECTION? YES, A STUDENT HAS TO TAKE ALL COURSES OF THE SEMESTER IN THE DEPARTMENT WHERE HE/SHE IS REGISTERED, E.G. A MASTER 1 STUDENT REGISTERED IN COMPUTER SCIENCE DEPARTMENT, HAS TO FOLLOW ALL COURSES OF THE SEMESTER IN THE COMPUTER SCIENCE DEPARTMENT.*

For Information list of all taught courses: <http://www.enseirb-matmeca.fr/syllabus/>

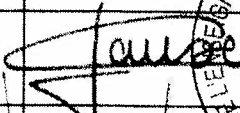
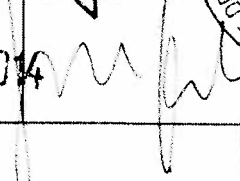
*ARE ERASMUS STUDENTS ALLOWED TO SIGN UP FOR COURSES OUTSIDE THE SUBJECT AREA OF THE EXCHANGE AGREEMENT? NO*

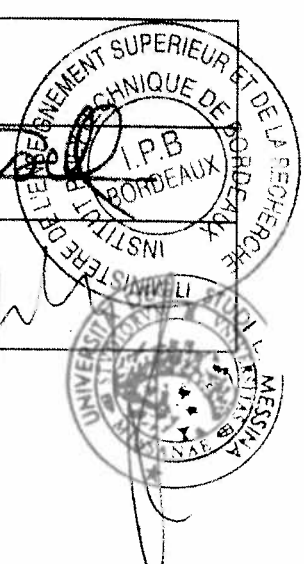
When are the examinations? The examination periods are: January – beginning of February and April – June

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<http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution	Name function	Date	Signature <sup>1</sup>
F BORDEAU54	Prof. François Cansell General Director IPB	31/03/2014	
I MESSINA01	Prof. Pietro Navarra Rector	14 APR. 2014	



<sup>1</sup> Scanned signatures are accepted