



## Erasmus+ Programme

### Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014/15 - 2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Universidad Carlos III de Madrid	E MADRID14	<b>ELISA HUETE (Law &amp; Social Sc) / ANA GIMENO (Hum &amp; Communication) / SONIA GORRIZ (Engineering)</b> International Relations Office - C/ MADRID 126 28903 Getafe Spain Phone: + 34 91 624 95 50 Fax: + 34 91 624 9339 Email: ELISA HUETE <ehuete@pa.uc3m.es>; ANA GIMENO <agimeno@pa.uc3m.es>; SONIA GORRIZ <sgorriz@pa.uc3m.es>	<a href="http://www.uc3m.es">http://www.uc3m.es</a> <a href="http://www.uc3m.es/Home">http://www.uc3m.es/Home</a> <a href="http://www.uc3m.es/Studies">http://www.uc3m.es/Studies</a>
UNIVERSITÀ DEGLI STUDI DI MESSINA	I MESSINA01	<b>Institutional Coordinator:</b> Dott.ssa Grazia De Tuzza Settore Relazioni Internazionali - Piazza S. Pugliatti, 1 I-98122 Messina Italy Phone: +39 090 676 8500/8531/8532 /8506 Fax: +39 090 6768332 Email: <a href="mailto:relint@unime.it">relint@unime.it</a>	

Subject area code	Name of the institution	Erasmus code	Academic contact (departmental coordinator)
10.0	Universidad Carlos III de Madrid	E MADRID14	<b>Dra EMILIO JOSE PAJARES MONTOLIO</b> Departamento de Derecho Público del Estado CL: MADRID, 126-128 Despacho: 5.0.38 EDIFICIO: GINER DE LOS RIOS 28903 GETAFE Spain Phone: 916249325 Fax: Email: <a href="mailto:epajares@der-pu.uc3m.es">epajares@der-pu.uc3m.es</a>
10.0	UNIVERSITÀ DEGLI STUDI DI MESSINA	I MESSINA01	<b>Prof. Stefano Ruggeri</b> Department of Law Piazza S. Pugliatti, 1 98122 Messina Italy Phone: +39 090 6764415 Email: <a href="mailto:steruggeri@unime.it">steruggeri@unime.it</a>



## B. Mobility numbers per academic year

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
E MADRID14	I MESSINA01	10.0	Law	Lic/Ing/Gr	5 ( 1 student * 5 months)	Not applicable
I MESSINA01	E MADRID14	10.0	Law	Lic/Ing/Gr	5 ( 1 student * 5 months)	Not applicable

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area	Study cycle	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
					Student Mobility for Studies	Staff Mobility for Teaching
I MESSINA01						
E MADRID14						

For more details on the language of instruction recommendations, see the course catalogue of each institution.

## D. Additional requirements

Institution	Additional requirements	Website for information
E MADRID14	Welcome Event, Buddy Program, Students with disabilities, ESN Carlos III	<a href="http://portal.uc3m.es/portal/page/portal/international/students/exchange">http://portal.uc3m.es/portal/page/portal/international/students/exchange</a>
I MESSINA01	Students with disabilities	<a href="http://www.unime.it/sezione_disabili/">http://www.unime.it/sezione_disabili/</a>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
E MADRID14	May 15 <sup>th</sup> - Nomination: Mid-March to mid-May	November 01 <sup>st</sup> - Nomination: Beginning of October to beginning of November
I MESSINA01	Nomination deadline: May 15 <sup>th</sup> Application Form: May 30 <sup>th</sup>	Nomination deadline: October 15 <sup>th</sup> Application Form: October 30 <sup>th</sup>

2. The receiving institution will send its decision within 6-8 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement



In the event of amendments or unilateral termination of existing inter-institutional agreements a notice of at least one academic year should be given. This means that also a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. In case of any change of section B (mobility numbers) the signature of a new Inter-Institutional Agreement is required. The termination clauses must include the following disclaimer; "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

Institution	Grading system
E MADRID14	<a href="http://portal.uc3m.es/portal/page/portal/international/students/exchange">http://portal.uc3m.es/portal/page/portal/international/students/exchange</a>
I MESSINA01	<a href="http://relint.unime.it/en/internazionalizzazione/diploma-supplement/">http://relint.unime.it/en/internazionalizzazione/diploma-supplement/</a> <a href="http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf">http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
E MADRID14	<a href="mailto:incoming@uc3m.es">incoming@uc3m.es</a>	<a href="http://portal.uc3m.es/portal/page/portal/international/students/exchange/prior_arrival/immigration_visa">http://portal.uc3m.es/portal/page/portal/international/students/exchange/prior_arrival/immigration_visa</a>
I MESSINA01	<a href="mailto:relint@unime.it">relint@unime.it</a>	<a href="http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf">http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf</a> (see Compulsory fulfillments-Italian immigration rules)

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
E MADRID14	<a href="mailto:incoming@uc3m.es">incoming@uc3m.es</a>	<a href="http://portal.uc3m.es/portal/page/portal/international/students/exchange/prior_arrival/documents">http://portal.uc3m.es/portal/page/portal/international/students/exchange/prior_arrival/documents</a>
I MESSINA01	<a href="mailto:relint@unime.it">relint@unime.it</a>	<a href="http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf">http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf</a> (see Compulsory fulfillments-Italian immigration rules)

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:



Institution	Contact details	Website for information
E MADRID14		<a href="http://portal.uc3m.es/portal/page/portal/servicios_jovenes/accommodation">http://portal.uc3m.es/portal/page/portal/servicios_jovenes/accommodation</a>
I MESSINA01	relint@unime.it	<a href="http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/">http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/</a> (see Accommodation and meals)

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution	Name, function	Date	Signature
E MADRID14	Dr ALVARO ESCRIBANO SAEZ INTERNATIONAL RELATIONS VICE CHANCELLOR	06/02/2014	
I MESSINA01	Prof. Pietro Navarra Rector	06/03/2014 18 MAR. 2014	

2 08