



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Facultés universitaires Saint-Louis	B BRUXEL02	Boulevard du Jardin Botanique 43 1000 Bruxelles Belgium Ms Françoise Paulus International Office Erasmus@usaintlouis.be +32 2 211 79 13 (fax : + 32 2 211 78 54) Ms Fanny Lutz Responsible for Erasmus bilateral agreements	General English website: http://www.usaintlouis.be/sl/1058.html Course catalogue of the Faculty of Philosophy, Languages and Literatures and Human Sciences: http://www.usaintlouis.be/sl/1035.html Information on student mobility: http://www.usaintlouis.be/sl/950.html

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

22

		International@usaintlo.uis.be +32 2 211 79 87	
Università degli Studi di Messina	I MESSINA01	<i>Administrative contact:</i> Dott.ssa Grazia De Tuzza Settore Relazioni Internazionali - Piazza S. Pugliatti, 1 I- 98122 Messina Italy Phone: +39 090 6768500/8531/8532/8506 Fax: +39 090 6768332 Email: relint@unime.it	http://relint.unime.it/ http://www.unime.it/dipartimenti/dicam/offerta

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle	Number of student mobility periods Student Mobility for Studies
I MESSINA01	B BRUXEL02	222	Foreign Languages	1 st	2*5 months (10)
B BRUXEL02	I MESSINA01	222	Foreign Languages	1 st	2*5 months (10)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³
				Student Mobility for Studies Staff Mobility for Teaching

² Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:* <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

B BRUXEL02	/	French	English	B1	B2
I MESSINA01	Languages	Italian	English/ French	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

D. Additional requirements

B BRUXEL02

Saint-Louis University welcomes students and staff members with disabilities, however acceptance requires approval.

I MESSINA01

The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: http://www.unime.it/sezione_disabili/

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term	Spring term
B BRUXEL02	Nomination: 1 st of May Application: 31 st of May	Nomination: 15 th of October Application: 15 th of November
I MESSINA01	Nomination deadline: May 15 th Application Form: May 30 th	Nomination deadline: October 15 th Application Form: October 30 th

2. The receiving institution will send its decision at the end of June for full academic year or first semester applications; at the end of November for second semester applications.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The above parties agree to co-operate in the activities shown below within the Erasmus + programme. Both parties agree to abide by the principles and conditions set out in the Guidelines for Applicants and Erasmus Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement.

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

B BRUXEL02

More information on the grading system of Saint-Louis University can be found online: <http://www.usaintlouis.be/sl/welcome.html> -> International -> Incoming Student -> The ECTS credit system. Furthermore, the transcript of records includes a detailed description of the grading system.

I MESSINA01

<http://relint.unime.it/en/internazionalizzazione/diploma-supplement/>

<http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
B BRUXEL02	Ms Françoise Paulus Erasmus@usaintlouis.be	http://www.usaintlouis.be/erasmus_visa.html
I MESSINA01	relint@unime.it	http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf (see Compulsory fulfillments-Italian immigration rules)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
B BRUXEL02	Ms Françoise Paulus Erasmus@usaintlouis.be	www.usaintlouis.be/sl/welcome.html -> International -> incoming Student -> Admissions -> checklist

I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Health insurance)
-------------	--	--


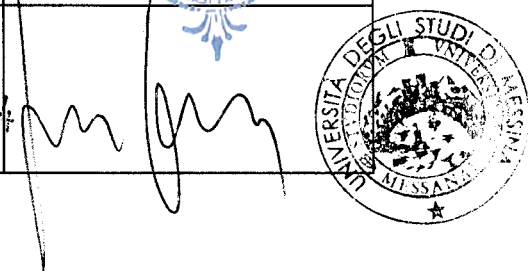
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
B BRUXEL02	logement@usaintlouis.be	http://www.usaintlouis.be/sl/968.html
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Accommodation and meals)

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
B BRUXEL02	Dr. Bertrand Hamaide, Vice-Rector for Education and International Relations	10/03/2014	
I MESSINA01	Prof. Pietro Navarra Rector	4 MAR. 2014	

⁴ Signed signatures are accepted

Handwritten initials: CB

Handwritten signature