Erasmus+ Programme

Inter-Institutional Agreement

Key Action 1
Learning Mobility for Higher Education Students and Staff
among EU Member States and third countries associated to the Programme
Title: PL POZNAN13 0410 0411 0412 I MESSINA01

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions
Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	2026/2027	
End of validity	2027/2028	

** One of the two options should be selected.*

A. Information about higher education institutions

Name of the Institution (and department, where relevant)	Erasmus Code	Contact details (email, address, phone, fax)	Website
Universita' degli Studi di MESSINA	I MESSINA01	DE PASCALE ANGELINA DE PASCALE ANGELINA adepascale@unime.it	http://www.unime.it
		LA ROCCA ELVIRA TIZIANA LA ROCCA ELVIRA TIZIANA tlarocca@unime.it	
		MARISCA CARMELO MARISCA CARMELO cmarisca@unime.it	

Name of the Institution (and department, where relevant)	Erasmus Code	Contact details (email, address, phone, fax)	Website
		LUCCHESE GIUSEPPE LUCCHESE GIUSEPPE erasmus@unime.it	
		LANFRANCHI MAURIZIO LANFRANCHI MAURIZIO mlanfranchi@unime.it	
		CARMELO MARISCA cmarisca@unime.it	
		GIUSEPPE LUCCHESE erasmus@unime.it	
		ANGELINA DE PASCALE adepascale@unime.it 3478764998	
		MAURIZIO LANFRANCHI mlanfranchi@unime.it	
		ELVIRA TIZIANA LA ROCCA tlarocca@unime.it	
		GIOVANNA SPATARI gspatari@unime.it 0902212060	
WYZSZA SZKOLA BANKOWA	PL POZNAN13		

B. Mobility numbers per academic year

FROM	TO	Subject Area Code	Subject Area Name	Field of education - Clarification	Study Cicle			Number of student mobility periods			
					UG	PG	D	Student Mobility for studies [total number of students]	Student Mobility for studies [total number of months]	*Student Mobility for Traineeships (optional) [total number of students]*	*Student Mobility for Traineeships (optional) [total number of months]*

FROM	TO	Subject Area Code	Subject Area Name	Field of education - Clarification	Study Cicle			Number of student mobility periods			
					UG	PG	D	Student Mobility for studies [total number of students]	Student Mobility for studies [total number of months]	*Student Mobility for Traineeships (optional) [total number of students]*	*Student Mobility for Traineeships (optional) [total number of months]*
I MESSINA01	PL POZNAN13	1) 0410-2013 2) 0411-2013 3) 0412-2013	1) Business and administration not further defined 2) Accounting and taxation 3) Finance, banking and insurance		x			2	12		
I MESSINA01	PL POZNAN13	1) 0412-2013 2) 0411-2013 3) 0410-2013	1) Finance, banking and insurance 2) Accounting and taxation 3) Business and administration not further defined			x		2	12		
PL POZNAN13	I MESSINA01	1) 0410-2013 2) 0411-2013 3) 0412-2013	1) Business and administration not further defined 2) Accounting and taxation 3) Finance, banking and insurance		x	x		4	24		

[_] Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM	TO	Subject Area Code	Subject Area Name	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional) [total number of staff]	Staff Mobility for Training (optional) [total number of days]
I MESSINA01	PL POZNAN13	1) 0410-2013	1) Business and administration not further defined	2	20		
PL POZNAN13	I MESSINA01	1) 0410-2013	1) Business and administration not further defined	2	20		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsable for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL POZNAN13		English		LIVELLO B1	
PL POZNAN13		English		LIVELLO B1	
I MESSINA01		Italian		LIVELLO B1	
PL POZNAN13			English		LIVELLO B2
I MESSINA01			English		LIVELLO B2

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving Institutions [Erasmus code]	Autumn term [day/month]	Spring term [day/month]
Universita' degli Studi di MESSINA (I MESSINA01)	15-06	15-11
WYZSZA SZKOLA BANKOWA (PL POZNAN13)	15-07	20-11

Applications from incoming students must reach the institution by:

Receiving Institutions [Erasmus code]	Autumn term [day/month]	Spring term [day/month]
Universita' degli Studi di MESSINA (I MESSINA01)	30-06	30-11
WYZSZA SZKOLA BANKOWA (PL POZNAN13)	15-08	20-12

Application procedure for incoming students

Receiving Institutions [Erasmus code]	Contact details (email, phone)	Website for information
Universita' degli Studi di MESSINA (I MESSINA01)	erasmus@unime.it +390906768532	https://international.unime.it/mobility/incoming-mobility/erasmus-incoming-students-study

Receiving Institutions [Erasmus code]	Contact details (email, phone)	Website for information
WYZSZA SZKOLA BANKOWA (PL POZNAN13)	krzysztof.sajon@wsb.poznan.pl +48616553390	https://www.wsb.pl/english/poznan/erasmus

E. Additional Requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
I MESSINA01			
PL POZNAN13	(Req.1) Other	(Req.1) Exchange students are only accepted on the basis of a nomination by the home institution. In order to be admitted as an Erasmus student it is obliged to submit the following documents: application form, learning agreement, transcript of records, 3 photos (3,5cm x 4,5cm), copy of ID or passport, copy of insurance (EHIC or equivalent). For staff mobility, the "Individual Work/Training Programme" or "Individual Teaching Programme" form duly filled in and signed by home university should be sent to IRO.	(Req.1) https://www.wsb.pl/english/poznan/erasmus

The receiving institution will send its decision within 4 weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
I MESSINA01				
PL POZNAN13	(Inf.1) Infrastructure accesible for students and staff with disabilities	(Inf.1) WSB Merito University in Poznan has the infrastructure to welcome students and staff with disabilities.	(Inf.1) krzysztof.sajon@wsb.poznan.pl +48616553390	(Inf.1) https://www.wsb.pl/english/poznan/erasmus

Receiving institution [Erasmus code]	Available service adjusted for people with:	Description of service (optional)	Contact details (email, phone)	Website for information
I MESSINA01	(Ser.1) Disability-SLD Services for students	(Ser.1) Reduced mobility - Hearing impairments - Visual impairments	(Ser.1) servizi.dd@unime.it	(Ser.1) https://international.unime.it/services/disability-sld-services-students

Receiving institution [Erasmus code]	Available service adjusted for people with:	Description of service (optional)	Contact details (email, phone)	Website for information
PL POZNAN13	(Ser.1) Relp from the IRO Office	(Ser.1) Student will get help from the IRO Office in case of problems with finding or communicating with dorm administrators, landlords as well as they will be picked up from the place of arrival. Each semester IRO Office provides students with Orientation Week, couple days before the semester starts, so we recommend you plan arrival 1 or 2 weeks before the official start of the semester. Also during the semester we organize lots of activities. Each student will get their own mentor/buddy.	(Ser.1) krzysztof.sajon@wsb.poznan.pl +48616553390	(Ser.1) https://www.wsb.pl/english/poznan/erasmus

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accomodation, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	erasmus@unime.it +390906768532	https://international.unime.it/services/facilities/housing
PL POZNAN13	nadia.seyfetdinova@wsb.poznan.pl +48616553391	https://www.wsb.pl/english/poznan/erasmus

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	erasmus@unime.it +390906768532	https://international.unime.it/messina/residence-permit
PL POZNAN13	nadia.seyfetdinova@wsb.poznan.pl	https://www.wsb.pl/english/poznan/erasmus

Institution [Erasmus code]	Contact details (email, phone)	Website for information
	+48616553391	

3. Insurance

The sending and receiving institutions will provide assistance in obtaing insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	erasmus@unime.it +390906768532	https://international.unime.it/messina/health-care
PL POZNAN13	nadia.seyfetdinova@wsb.poznan.pl +48616553391	https://www.wsb.pl/english/poznan/erasmus

4. Additional Information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
I MESSINA01	(Info 1) ECTS credits (Info 2) GENERAL (Info 3) DEPARTMENTS (Info 4) COURSE CATALOGUE		(Info 1) https://www.unime.it/international/tabelle-ects (Info 2) https://www.unime.it/ (Info 3) https://www.unime.it/ateneo/dipartimenti (Info 4) https://www.unime.it/didattica
PL POZNAN13	(Info 1) Other useful information	(Info 1) krzysztof.sajon@wsb.poznan.pl , +48616553390	(Info 1) https://www.wsb.pl/english/poznan/erasmus

A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

Any other information regarding the terms of the agreement (optional)

Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. SIGNATURES OF THE INSTITUTIONS (Legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
Universita' degli Studi di MESSINA (I MESSINA01)	GIOVANNA SPATARI Legal Manager		
WYZSZA SZKOLA BANKOWA (PL POZNAN13)			