



EUROPEAN UNION

Erasmus+
Enriching lives, opening minds.

2021-2027

Erasmus+ Programme
Inter-institutional agreement
Key Action 1
Mobility of higher education students and staff

between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call year 2025 in:

- KA171 Higher education mobility supported by external policy funds

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
University of Messina/Italy	I MESSINA01	Francesca Scribano Head of Extra-EU Mobility Programs Unit E-mail: fscribano@unime.it Tel: +390906768539	General: www.unime.it https://international.unime.it/ Course catalogue: https://international.unime.it/study-us English programmes: https://international.unime.it/study-us/english-taught-programmes PhD programmes: https://international.unime.it/research/phd-programmes
University of Prishtina Georg Bush st. no.31 10000 Prishtina/Kosovo	PRISHTINA	International Office : Dr. Lumnie Bajrami Head of the Office Lumnje.bajrami@uni-pr.edu +383 38 247079 Aferdita Rexhepi, MSc. IRO/Erasmus+ Aferdita.rexhepi@uni-pr.edu +383 38 247079	General: www.uni-pr.edu Faculty/faculties: Njësitë akademike (Fakultetet) - Universiteti i Prishtinës Course catalogue: Foreign Languages Courses - Universiteti i Prishtinës

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Academic Coordinator: Prof. Qerim Qerimi Email: qerim.qerimi@uni-pr.edu Prof. Arta Jakupi Email: arta.jakupi@uni-pr.edu	
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2. Mobility numbers

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Field of education [ISCED] ⁷ (optional)	Field of education - clarification (optional)	Level of education [EQF] (optional)	Number of mobility periods			
					Student Mobility [Total number of students]	Student Mobility [Total number of months]	Staff Mobility [Total number of staff]	Staff Mobility [Total number of days]
I MESSINA 01	Prishtina		Law	1 st , 2 nd and 3 rd cycle	2	12 months		
			Engineering Economics				2	14 days
Prishtina	I MESSINA 01		Law	1 st , 2 nd and 3 rd cycle	4	24 months		
			Architecture				3	21 days

Optional additional information

e.g. blended mobility, traineeships, staff training etc.

⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 “Preparation and Support”).

Receiving institution [Erasmus code or city]	Field of education (Optional)	Language of instruction		Recommended level	
		instruction 1	instruction 2	Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
I MESSINA 01		English	Italian	B1	B2
Prishtina		English	Albanian	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ credit mobility period at their institution. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

This section below is mandatory/applicable only for KA171. Repartition of the granted organisational support (OS) between the partners is strongly recommended, but not mandatory

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
UNIME will use the OS for the following activities:	Provide incoming students with an Italian language course for free at the University Language center CLA (Centro Linguistico di Ateneo), in order to allow them to have a greater knowledge of the local socio-cultural and economic context, as well as a more general understanding of the Italian social, cultural, political and economic reality.
- Italian language course for incoming students provided internally at the in-house language center	
- Insurance for incoming and outgoing mobile participants	Reimburse the whole cost of insurance policy(ies) required by the Erasmus+ program in order to reduce the costs that participants need to bear and are not granted by the program and encourage the participation to all categories of participants. It will include also the cost of enrolment at the Italian National Health Service, if needed.
- Increase travel contribution	To facilitate the implementation of mobility, UNIME will use part of the OS to increase the contribution for travel provided by the Erasmus+ program up to 10% when travel tickets are purchased through the travel service provided to incoming students and staff.

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
I MESSINA01	Autumn Term: from September to February Spring Term: from end of February/beginning of March to July	30 th June 30 th November
PRISHTINA	Winter Term: from 15 Semester to 15th of January Spring Term: from 15 th of February to the end of the May	Nomination deadline 15th October Application until 1 st November Nomination deadline 15 th April Application until 1 st May

⁹ Please specify the deadline for each term and, if necessary, adapt to a trimester system.

The receiving institution will send its decision within 2 weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email)	Website for information
I MESSINA01	Francesca Scribano Head of Extra-EU Mobility Programs Unit E-mail: fscribano@unime.it https://international.unime.it/ Tel: +390906768539	https://www.unime.it/international/opportunita-allestero/erasmus/erasmus-icm-outgoing-extra-ue https://international.unime.it/mobility/outgoing-mobility/mobility-study-extra-eu https://international.unime.it/mobility/incoming-mobility/erasmus-incoming-extra-eu-countries-ka171
PRISHTINA	mobility@uni-pr.edu	OPEN CALLS - Universiteti i Prishtinës

Academic and additional requirements		
Requirement	Details	Website for information (optional)
Academic requirements	UNIME selection: Student Mobility for Study/Traineeship (SMS/SMP): - Academic performance (100%):	OPEN CALLS - Universiteti i Prishtinës

	Bachelor's & Master's students: average marks PhD students: Bachelor's & Master's Degrees final marks - Language skills Staff (STA): - Subject area code affinity (20,00%) (6/30 points) - Language skills (6,67%) (2/30 points) - Quality of Workplan as detailed in the Staff Mobility Agreement (33,33%) (10/30 points) Staff (STT): - Subject area code affinity (for professors) or staff working at the International Relations Office (for administrative staff) (13,33%) (4/30 points) - Quality of Workplan as detailed in the Staff Mobility Agreement (33,33%) (10/30 points) Language skills (13,33%) (4/30 points) Prishtina selection:	
CV	UNIME selection: Staff (STT/STA): - CV (33,33%) (10/30 points)	

	Past mobility experience (6,67%): higher score to beneficiaries with fewer Erasmus mobility experiences (2/30 points) Prishtina selection: For students: - CV - Grade average - Motivation Letter - Mobility plan - Language skills - Learning Agreement For Staff: -Academic merits -CV Working plan. The selection committee from seven members will give the final decision.	
Motivation letter	UNIME selection: not required Prishtina selection: The University of Prishtina applies the same criteria as the host university.	
Inclusion measures ^{10,11}	- students in disadvantaged economic conditions based on income as established by individual national	

¹⁰ You may find the implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

¹¹ These criteria are used to identify fewer opportunities students. Fewer opportunities students can have a top-up to their Erasmus+ scholarship if they meet at least one of the listed criteria

	provisions (certificable or self-declarable) - students with disabilities or certifiable physical, health and mental problems according to individual national provisions (certificable) - students with minor children (self-declaration) - working students (self-declaration) - students orphaned by at least one parent (self-declaration) - students who are children of victims of terrorism and organized crime (self-declaration) - professional student athletes (self-declaration) - students from ethnic, linguistic or religious minorities (self-declaration) - refugee students or asylum seekers (self-declaration)	
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6. Preparation and support

The higher education institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus+ Student Charter](#)¹².
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved higher education institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

¹² The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including, if necessary, a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former

participants in promotion activities, etc.

Preparatory & support measures		Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	I MESSINA01		Francesca Scribano Head of Extra-EU Mobility Programs Unit E-mail: fscribano@unime.it Tel: +390906768539	https://international.unime.it/services/facilities/housing
		Prishtina	Email: internationaloffice@uni-pr.edu	http://qs.rks-gov.net/kontakt Student Dormitory: +383 38 223-951
Language Support	I MESSINA01		CLA UniMe – UniMe Language Center E-mail: cla@unime.it Tel: +390906766200	https://cla.unime.it/ https://international.unime.it/services/learning-italian
		Prishtina	internationaloffice@uni-pr.edu	
Visa	I MESSINA01		Francesca Scribano Head of Extra-EU Mobility Programs Unit E-mail: fscribano@unime.it Tel: +390906768539	https://international.unime.it/messina/residence-permit
		Prishtina	internationaloffice@uni-pr.edu	http://www.mfa-ks.net/en/sherbimet_konsullore/503/kushka-nevoj-pr-viza-t-kosovs/503

Insurance	I MESSINA01	Francesca Scribano Head of Extra-EU Mobility Programs Unit E-mail: fscribano@unime.it Tel: +390906768539	https://international.unime.it/
	Prishtina	internationaloffice@uni-pr.edu	Health Insurance is not provided by the University of Prishtina neither for staff or students.
Inclusion of participants with fewer opportunities	I MESSINA01	Francesca Scribano Head of Extra-EU Mobility Programs Unit E-mail: fscribano@unime.it Tel: +390906768539 Marisa Currao, Head of DSA Email: servizi.dd@unime.it Tel. +390906765066	e.g. available infrastructure for: Reduced mobility or hearing/visual impairments, students/staff with children, etc. https://international.unime.it/services/disability-sld-services-students
	Prishtina	internationaloffice@uni-pr.edu	
Mentoring	I MESSINA01	Francesca Scribano Head of Extra-EU Mobility Programs Unit E-mail: fscribano@unime.it Tel: +390906768539	https://www.unime.it/international/opportunita-allestero/referenti-la-mobilita-internazionale https://international.unime.it/services/student-ambassador-program
	Prishtina	internationaloffice@uni-pr.edu	
Grant payments	I MESSINA01	Francesca Scribano Head of Extra-EU Mobility Programs Unit E-mail: fscribano@unime.it Tel: +390906768539	

Alumni information	I MESSINA01	ALuMnime - Messina Alumni Association E-mail: alumnime@unime.it	https://www.unime.it/info/alumni
	Prishtina	internationaloffice@uni-pr.edu	

Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

- UniME adopts the European Credit Transfer and Accumulation System
<https://international.unime.it/mobility/international-mobility>
- Prishtina adopts the European Credit Transfer and Accumulation System
ECTS and Evaluation Systems - Universiteti i Prishtinës

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.
 - o

7. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide¹³. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
I MESSINA01		UniMe adopts the Italian Grading Scale from 18 (less than 18 the exam is failed) to 30. UniMe officially adopts the ECTS conversion scale https://international.unime.it/mobility/international-mobility
Prishtina		<u>ECTS and Evaluation Systems - Universiteti i Prishtinës</u>

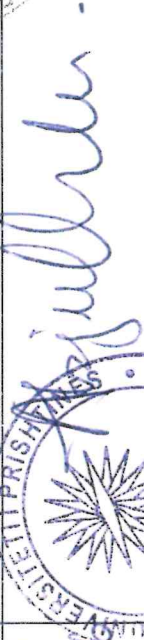
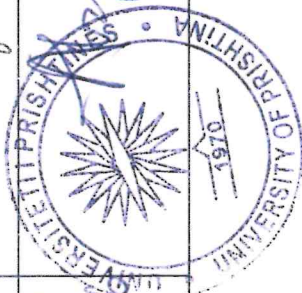
8. Any other information regarding the terms of the agreement (optional)

9. Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges must be notified to the other party by no later than the end of September in the preceding academic year. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

¹³ The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹⁴
I MESSINA 01	Prof. Giovanna Spatari - Rector	16/03/2026	 
Prishtina	Prof. Arben Hajrullahu Rector	12/31 2026	 

¹⁴ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation