

Erasmus+ Programme

Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

Title: E JAEN01_041 Business and administration_I MESSINA01

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	2024/2025	
End of validity	2028/2029	

* One of the two options should be selected.

A. Information about higher education institutions

Name of the Institution (and department, where relevant)	Erasmus Code	Contact details (email, address, phone, fax)	Website
Università degli Studi di MESSINA	I MESSINA01	GIUSEPPE LUCCHESI erasmus@unime.it	http://www.unime.it
		DAVIDE ALIBERTI daaliberti@unime.it	
		MICHELE MESSINA messinam@unime.it 347/7634846	

Name of the Institution (and department, where relevant)	Erasmus Code	Contact details (email, address, phone, fax)	Website
		EMANUELE LA ROSA emlarosa@unime.it 347/8777421	
		FRANCESCA PERRINI fperrini@unime.it 0906766048	
		GIOVANNA SPATARI gspatari@unime.it 0902212060	
University of Jaen	E JAEN01		http://www10.ujaen.es/

B. Mobility numbers per academic year

FROM	TO	Subject Area Code	Subject Area Name	Field of education - Clarification	Study Cycle			Number of student mobility periods			
					UG	PG	D	Student Mobility for studies [total number of students]	Student Mobility for studies [total number of months]	Student Mobility for Traineeships (optional) [total number of students]	Student Mobility for Traineeships (optional) [total number of months]
E JAEN01	I MESSINA01	1) 0410-2013	1) Business and administration not further defined		x			4	40		
I MESSINA01	E JAEN01	1) 0410-2013	1) Business and administration not further defined		x			4	40		

☐ Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM	TO	Subject Area Code	Subject Area Name	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional) [total number of staff]	Staff Mobility for Training (optional) [total number of days]
E JAEN01	I MESSINA01	1) 0410-2013	1) Business and administration not further defined	1	5		

FROM	TO	Subject Area Code	Subject Area Name	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional) [total number of staff]	Staff Mobility for Training (optional) [total number of days]
I MESSINA01	E JAEN01	1) 0410-2013	1) Business and administration not further defined	1	5		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I MESSINA01		English		LIVELLO B2	
I MESSINA01		Italian		LIVELLO B1	
I MESSINA01			English		LIVELLO B2
E JAEN01		English		LIVELLO B1	
E JAEN01		Spanish Castilian,		LIVELLO B1	
E JAEN01			English		LIVELLO B2

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving Institutions [Erasmus code]	Autumn term [day/month]	Spring term [day/month]
Università degli Studi di MESSINA (I MESSINA01)	15-06	15-11
University of Jaen (E JAEN01)	30-06	30-11

Applications from incoming students must reach the institution by:

Receiving Institutions [Erasmus code]	Autumn term [day/month]	Spring term [day/month]
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Receiving Institutions [Erasmus code]	Autumn term [day/month]	Spring term [day/month]
Università degli Studi di MESSINA (I MESSINA01)	30-06	30-11
University of Jaen (E JAEN01)	30-06	30-11

Application procedure for incoming students

Receiving Institutions [Erasmus code]	Contact details (email, phone)	Website for information
Università degli Studi di MESSINA (I MESSINA01)	erasmus@unime.it +39 090 676 8532/8534	https://international.unime.it/mobility/incoming-mobility/erasmus-incoming-students-study
University of Jaen (E JAEN01)	incoming@ujaen.es +34953211778	https://web.ujaen.es/serv/vicint/home/page/79/142

E. Additional Requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
I MESSINA01			
E JAEN01			

The receiving institution will send its decision within 5 weeks, **and no later than 5 weeks**.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
I MESSINA01				

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
E JAEN01				

Receiving institution [Erasmus code]	Available service adjusted for people with:	Description of service (optional)	Contact details (email, phone)	Website for information
I MESSINA01	(Ser.1) Disability-SLD Services for students	(Ser.1) - Reduced mobility - Hearing impairments - Visual impairments	(Ser.1) servizi.dd@unime.it	(Ser.1) https://international.unime.it/services/disability-sld-services-students
E JAEN01	(Ser.1) Unidad de Atención a la Diversidad Funcional		(Ser.1) secrel@ujaen.es +34953213480	(Ser.1) https://web.ujaen.es/serv/vicint/home/page/62

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	erasmus@unime.it +39 090 676 8532/8534	https://international.unime.it/services/facilities/housing
E JAEN01	ujabuddy@ujaen.es +34953211778	https://web.ujaen.es/serv/vicint/home/page/11/119

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	erasmus@unime.it	https://international.unime.it/messina/residence-permit

Institution [Erasmus code]	Contact details (email, phone)	Website for information
	+39 090 676 8532/8534	
E JAEN01	incoming@ujaen.es +34953211778	https://web.ujaen.es/serv/vicint/home/page/75

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I MESSINA01	erasmus@unime.it +39 090 676 8532/8534	https://international.unime.it/messina/health-care
E JAEN01	incoming@ujaen.es +34953211778	https://web.ujaen.es/serv/vicint/home/page/88

4. Additional Information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
I MESSINA01	(Info 1) ECTS credits (Info 2) GENERAL (Info 3) DEPARTMENTS (Info 4) COURSE CATALOGUE		(Info 1) https://www.unime.it/international/tabelle-ects (Info 2) https://www.unime.it/ (Info 3) https://www.unime.it/ateneo/dipartimenti (Info 4) https://www.unime.it/didattica
E JAEN01	(Info 1) Additional information	(Info 1) secrel@ujaen.es , +34953211778	(Info 1) https://web.ujaen.es/serv/vicint/assets/uploads/docs/non_eu_con_guideline/non_eu_con_en.pdf

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

Any other information regarding the terms of the agreement (optional)

Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

G. SIGNATURES OF THE INSTITUTIONS (Legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
Università degli Studi di MESSINA (I MESSINA01)	GIOVANNA SPATARI Legal Manager		
University of Jaen (E JAEN01)			