



## Erasmus+ Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

### **Inter-institutional agreement 2017/18 – 2020/21** **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### **A. Information about higher education institutions**

<b>Name of the institution</b> (and department, where relevant)	<b>Erasmus code</b>	<b>Contact details</b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
Universidad de Castilla - La Mancha	E CIUDA-R01	UCLM. OFICINA DE RELACIONES INTERNACIONALES DEL CAMPUS DE TOLEDO: (ADDRESS). EDIFICIO UNIVERSITARIO MADRE DE DIOS. COBERTIZO DE SAN PEDRO MÁRTIR, S/N. 45071 TOLEDO (SPAIN) (E-MAIL): <a href="mailto:Ori.to@uclm.es">Ori.to@uclm.es</a> (TEL): +34925265744 UCLM'S PROFESSOR: Prof. <sup>a</sup> Agata Maria Sanz Hermida <a href="mailto:Agata.Sanz@uclm.es">Agata.Sanz@uclm.es</a>	<a href="http://www.uclm.es/estudios/catalogo/en/grado.a.spx">http://www.uclm.es/estudios/catalogo/en/grado.a.spx</a>

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Università degli Studi di Messina	I MESSINA01	Unità Organizzativa Relazioni Internazionali P.zza Pugliatti 1, 98122 Messina – ITALY  <b>Institutional Coordinator</b>  Dott. Giuseppe Lucchese <a href="mailto:glucchese@unime.it">glucchese@unime.it</a>  <b>Academic Coordinator</b>  Prof. Stefano Ruggeri  Dipartimento di Giurisprudenza  <a href="mailto:steruggeri@unime.it">steruggeri@unime.it</a>	<a href="http://www.unime.it/unime_international">http://www.unime.it/unime_international</a>  <a href="http://www.unime.it/dipartimenti/giurisprudenza">http://www.unime.it/dipartimenti/giurisprudenza</a>
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## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  Total number of months of the study periods or average duration	Student Mobility for Training  Total number of months of the training periods or average duration
I MESSINA01	E CIUDA-R01	0421	Law	1 <sup>st</sup>	2x10	1x4
				2 <sup>nd</sup>	2x10	
				3 <sup>rd</sup>	2x5	
E CIUDA-R01	I MESSINA01 (CAMPUS TOLEDO)	0421	Law	1 <sup>st</sup>	2x10	1x4
				2 <sup>nd</sup>	2x10	
				3 <sup>rd</sup>	2x5	

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.

## Staff Mobility (STA & STT)



FROM	TO	Subject area code	Subject area name	Staff Mobility for Teaching & Staff Mobility for Training	
				Teachers	Days
I MESSINA0 1	E CIUDA- R01	0421	LAW	2 X 8 HRS min	1 X 7
E CIUDA- R01	I MESSINA01	0421	LAW	2 X 8 HRS min	1 X 7

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution  [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
E CIUDA- R01	0421	Spanish		B1 (CERTIFICATION NOT REQUESTED)	B2 (CERTIFICATION NOT REQUESTED)
I MESSINA01	0421	Italian		B1	B2



## D. Additional requirements

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E CIUDA-R01	June 15	November 30
I MESSINA01	15 <sup>th</sup> May – nomination 30 <sup>th</sup> May – Application	15 <sup>th</sup> October – nomination 30 <sup>th</sup> October – Application

2. The receiving institution will send its decision within 3-4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

## F. Informations

### 1. Grading systems of the institutions





University of Messina grading system:

<http://relint.unime.it/it/internazionalizzazione/diploma-supplement/>

E CIUDA-R01:

9-10	Excellent
8-8.9	Very good
6.5-7.9	Good
5-6.4	Sufficient
0 to 4.9	Fail

Further info about Spanish ECTS System:

<http://www.sepie.es/doc/comunicacion/publicaciones/guiaects2015.pdf>

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CIUDA-R01	ORI CAMPUS TOLEDO UCLM <a href="mailto:Ori.to@uclm.es">Ori.to@uclm.es</a> +34925265744	<a href="http://www.uclm.es/english/international.asp?op=4">http://www.uclm.es/english/international.asp?op=4</a>
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="http://relint.unime.it/en/mobilita-in-entrata/studio/erasmus-studio/">http://relint.unime.it/en/mobilita-in-entrata/studio/erasmus-studio/</a>  See compulsory fulfillments in the Erasmus Handbook- Italian immigration rules.

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Incoming students are responsible for insuring themselves prior to the arrival at the Host Institution.



The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CIUDA-R01	ORI CAMPUS TOLEDO UCLM <a href="mailto:Ori.to@uclm.es">Ori.to@uclm.es</a> +34925265744	<a href="http://www.uclm.es/english/international.asp?op=6">http://www.uclm.es/english/international.asp?op=6</a>
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="http://relint.unime.it/en/mobilita-in-entrata/studio/erasmus-studio/">http://relint.unime.it/en/mobilita-in-entrata/studio/erasmus-studio/</a>  See compulsory fulfillments in the Erasmus Handbook

#### **4. Housing**


The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CIUDA-R01	ORI CAMPUS TOLEDO UCLM <a href="mailto:Ori.to@uclm.es">Ori.to@uclm.es</a> +34925265744	<a href="http://www.uclm.es/ori/estudiantes_internacionales/guia.asp#alojamiento">http://www.uclm.es/ori/estudiantes_internacionales/guia.asp#alojamiento</a>
I MESSINA 01	Erasmus Mobility Unit Via. Consolato del Mare - 41 Messina - Italy +39 090 676 8534/8531/8320 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="http://relint.unime.it/en/mobilita-inentrata/informazioni-utili/">http://relint.unime.it/en/mobilita-inentrata/informazioni-utili/</a>  (see Accommodation and meals)



**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
E CIUDA-R01	Fátima Guadamillas Gomez. Vice Chancellor for Internationalization	15/11/2016	
I MESSINA01	Prof. Pietro Navarra, Rector of the University of Messina	29/11/2016	