



EUROPEAN UNION

Erasmus+  
Enriching lives, opening minds.

2021-2027

**Erasmus+ Programme  
Inter-institutional agreement  
Key Action 1**

**Learning mobility for higher education students and staff**

**between EU Member States and third countries associated to the Programme  
and third countries not associated to the Programme**

The institutions<sup>1</sup> named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 2023-2025 in:

- KA131
- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education<sup>2</sup> and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR<sup>3</sup> and in line with the technical standards of the European Student Card Initiative<sup>4</sup>, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

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<sup>1</sup> Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

<sup>2</sup> [https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en)

<sup>3</sup> [https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr\\_en](https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en)

<sup>4</sup> [https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative\\_en](https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en)

# 1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city <sup>5</sup>	Contact details <sup>6</sup> (email, phone)	Websites
University of Messina/Italy	I MESSINA01	Francesca Scribano Head of Extra-EU Mobility Programs Unit E-mail: <a href="mailto:fscribano@unime.it">fscribano@unime.it</a>  Tel: +390906768539	General: <a href="http://www.unime.it">www.unime.it</a> ; <a href="https://international.unime.it/">https://international.unime.it/</a> Course catalogue: <a href="https://international.unime.it/studying">https://international.unime.it/studying</a> English programmes: <a href="https://international.unime.it/study-us/english-programmes">https://international.unime.it/study-us/english-programmes</a> PhD programmes: <a href="https://international.unime.it/research/phd-programmes">https://international.unime.it/research/phd-programmes</a>
Ivane Javakhishvili Tbilisi State University (TSU)/Georgia	Tbilisi	Ms. Tea Gergedava, Head of the Department of Foreign Relations TSU Legal Representative for the ERASMUS+ ICM Programme [TSU Rector's Decree #1 '01-01 of 27.01.2020] E-mail: <a href="mailto:tea.gergedava@tsu.ge">tea.gergedava@tsu.ge</a> Tel: +99532 2221103 E-mail: <a href="mailto:erasmusplus@tsu.ge">erasmusplus@tsu.ge</a> Tel: +99532 2225679	General: <a href="http://www.tsu.ge">www.tsu.ge</a>  Course catalogue: <a href="https://www.tsu.ge/en/foreign-relations/page/1972">https://www.tsu.ge/en/foreign-relations/page/1972</a>

<sup>5</sup> Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

<sup>6</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## 2. Mobility numbers

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter institutional agreement. In case of later updates in the mobility data, the partners can also agree to accept informal communication means, through an exchange of emails as written proof.

### Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE <sup>7</sup> (optional)	Subject area NAME (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)	Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
I MESSINA 01	Ivane Javakhish vili Tbilisi State University (TSU)/Ge orgia		Humanities, Cultural Studies	3 <sup>rd</sup> cycle	2	6 months (average duration 3 months each mobility)	3	21 days (average duration of 7 days each one)
Ivane Javakhish vili Tbilisi State University (TSU)/Ge orgia	I MESSINA 01		Humanities, Cultural Studies	1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> cycle	5	25 months (average duration 5 months each mobility)	3	21 days (average duration of 7 days each one)

### Optional additional information

### 3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills<sup>8</sup> at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
I MESSINA01		English	Italian	B2	B2
Ivane Javakhishvili Tbilisi State University (TSU)/Georgia		English	Georgian	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

### 4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of the Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
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<sup>8</sup> For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

UNIME will use the OS for the following activities:	Provide incoming students with an Italian language course for free at the University Language center CLA (Centro Linguistico di Ateneo), in order to allow them to have a greater knowledge of the local socio-cultural and economic context, as well as a more general understanding of the Italian social, cultural, political and economic reality.
<ul style="list-style-type: none"> <li>- Italian language course for incoming students provided internally at the in-house language center</li> <li>- Insurance for incoming and outgoing mobile participants</li> </ul>	Reimburse the whole cost of insurance policy(ies) required by the Erasmus+ program in order to reduce the costs that participants need to bear and are not granted by the Program and encourage the participation to all categories of participants. It will include also the cost of enrolment at the Italian National Health Service, if needed.

#### 5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline <sup>9</sup>
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<sup>9</sup> Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

I MESSINA01	Winter term (September-February) and full year mobility  Spring term (March-July)	30 <sup>th</sup> June  30 <sup>th</sup> November
Ivane Javakhishvili Tbilisi State University (TSU)/Georgia	<u>Winter Term</u> : from late September until the end of January  <u>Spring Term</u> : from early March until the end of June	<u>Winter Term</u> Nomination: May 30 <sup>th</sup> Application: June 15 <sup>th</sup>  <u>Spring Term</u> : Nomination: November 15 <sup>th</sup> Application: November 30 <sup>th</sup>

The receiving institution will send its decision within 2 weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
I MESSINA01	Francesca Scribano Head of Extra-EU Mobility Programs Unit E-mail: <a href="mailto:fscribano@unime.it">fscribano@unime.it</a> <a href="https://international.unime.it/">https://international.unime.it/</a>  Tel: +390906768539	<a href="https://www.unime.it/international/opportunita-allestero/erasmus/erasmus-icm-outgoing-extra-ue">https://www.unime.it/international/opportunita-allestero/erasmus/erasmus-icm-outgoing-extra-ue</a> <a href="https://international.unime.it/mobility/outgoing-mobility/mobility-study-extra-eu">https://international.unime.it/mobility/outgoing-mobility/mobility-study-extra-eu</a> <a href="https://international.unime.it/mobility/incoming-mobility/prova-extraeu-incoming">https://international.unime.it/mobility/incoming-mobility/prova-extraeu-incoming</a>
Ivane Javakhishvili Tbilisi State University (TSU)/Georgia	Department of Foreign Relations Email: <a href="mailto:erasmusplus@tsu.ge">erasmusplus@tsu.ge</a> Tel.: +995 32 2 22 56 79	<a href="https://www.tsu.ge/en/foreign-relations/page/Inbound-Mobility">https://www.tsu.ge/en/foreign-relations/page/Inbound-Mobility</a>

Selection criteria	
UniME I MESSINA01	
Academic requirements	From UniME to Georgia: Student Mobility for Study/Traineeship (SMS/SMP):

	<ul style="list-style-type: none"> <li>- Academic performance (100%): average mark (18 I cycle students); Bachelor &amp; Master Degree final mark for PhD students</li> <li>- Language skills: level B2 English</li> </ul> <p>Staff (STA):</p> <ul style="list-style-type: none"> <li>- Subject area code affinity (20,00%) (6/30 points)</li> <li>- Language skills (6,67%) Level B2 English (2/30 points)</li> <li>- Quality of Work plan as detailed in the Staff Mobility Agreement (33,33%) (10/30 points)</li> </ul> <p>Staff (STT):</p> <ul style="list-style-type: none"> <li>- Subject area code affinity (for professors) or staff working at the International Relations Office (for administrative staff) (13,33%) (4/30 points)</li> <li>- Quality of Workplan as detailed in the Staff Mobility Agreement (33,33%) (10/30 points)</li> <li>- Language skills (13,33%) Level B2 English (4/30 points)</li> </ul>	
CV	<p>From UniME to Georgia</p> <p>Staff (STT/STA):</p> <ul style="list-style-type: none"> <li>- CV (33,33%) (10/30 points)</li> <li>- Past mobility experience (6,67%): higher score to beneficiaries with fewer Erasmus mobility experiences (2/30 points)</li> </ul>	
Motivation letter	-	
Inclusion measures <sup>10</sup>	<ul style="list-style-type: none"> <li>- students in disadvantaged economic conditions based on income as established by individual national provisions (certificable or self-declarable)</li> <li>- students with disabilities or certifiable physical, health and mental problems according to individual national provisions (certificable)</li> <li>- students with minor children (self-declaration)</li> <li>- working students (self-declaration)</li> <li>- students orphaned by at least one parent (self-declaration)</li> <li>- students who are children of victims of terrorism and organized crime (self-declaration)</li> <li>- professional student athletes (self-declaration)</li> <li>- students from ethnic, linguistic or religious minorities (self-declaration)</li> <li>- refugee students or asylum seekers (self-declaration)</li> </ul>	

<sup>10</sup> You may find the implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy here:

[https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en)



	<p>students belonging to a socially vulnerable group or a national minority (self-declaration)</p> <p>In case of self-declaration we suggest to include a cover letter justifying the fewer opportunities declared</p>	
<b>Ivane Javakhishvili Tbilisi State University (TSU)/Georgia</b>		
	<p>The selection of outbound students and staff are governed by respective Decrees of the Rector and the Head of Administration. These decrees are legally binding.</p> <p><b>The selection procedure of students</b></p> <p>DFR splits the design and implementing of the mobility into following phases:</p> <ul style="list-style-type: none"> <li>• The <b>Preparatory Phase</b> - dedicated to the elaboration of the outbound calls based on the communication with the receiving partner universities taking into account the receiving country, university, study level, academic program(s) pre-conditions and requirements as well as instruction language prerequisites; the calls are announced only if and once all the mobility related details including the numbers of mobility, duration of mobility, accepted study fields and levels, courses available for incoming exchange students are clarified between the DFR and the receiving institution. Targeted awareness-raising events are conducted before the announcement of the calls for outbound mobility.</li> <li>• The <b>Application Phase</b> - enables sufficient time for applicants to collect all necessary data and upload them the online portal. Each call for outbound mobility is published in the "Current Calls" section of the TSU website, the calls are published in Georgian and English languages, have clearly visible deadline notices and include detailed information on the application package, pre-requisites (if any), list of required documents, application and selection processes and the <u>user's manual</u> for the outbound mobility management portal. DFR uses an outbound mobility management portal (mobility.tsu.ge) for the collection of applications and the selection of nominees; the process is carried out in accordance with the Joint Decree of TSU Rector and Chancellor "Order №15/4 of the LEPL - Ivane Javakhishvili Tbilisi State University on Approval of the Selection Rules for the Participation of Students in International Student Exchange and Mobility Programmes"; the portal is accessible in two languages (Georgian and English)</li> <li>• The <b>Evaluation and Selection Phase</b> - dedicated to the execution of the evaluation of the applications by means of document review and interview according to the selection criteria as defined in the "Order №15/4 of the LEPL - Ivane Javakhishvili Tbilisi State University on Approval of the Selection Rules for the Participation of Students in International Student Exchange and Mobility Programmes". The evaluation process is divided into two subsequent phases: <b>Eligibility Check</b> and <b>Selection Committee Evaluation</b>. During the Eligibility Check, applications are checked</li> </ul>	<p>The selection principles and criteria for students can be found <a href="#">here</a></p> <p>The selection principles and criteria for students can be found <a href="#">here</a></p>

against the formal Gateway Criteria as published in the call for outbound mobility. Then Selection Committee holds individual interviews to evaluate and score each applicant against the Selection Criteria. The Selection Committee Members are nominated by the Faculty Deans, and the names are published as part of the Decree before the selection interview day. The criteria established by TSU for selecting the outbound mobility student are:

		Minimum score	Maximum score
<b>Academic Merit (40 points)</b>	<b>GPA (2.5-4.0)</b>	25	40
<b>Performance (45 points)</b>	<b>Relevance of the mobility for studies (1<sup>st</sup> and 2<sup>nd</sup> cycles) or research (3<sup>rd</sup> cycle) purposes for home university study program</b>	0	15
	<b>Motivation</b>	0	15
	<b>Oral presentation</b>	0	15
<b>New comer to the study abroad opportunities administered by TSU (0-10 points)</b>	<b>No study abroad opportunity used in the last 6 active semesters</b>	0 – TSU administered study abroad opportunities used <u>two times</u> in the past 6 active semesters	5 – TSU administered study abroad opportunities used <u>once</u> in the past 6 active semesters 10 – No study abroad opportunity used in the last 6 active semesters
<b>Fewer opportunities (5 points)</b>	<b>Person with medical disabilities</b>	0	1
	<b>Person belonging to the socially vulnerable group (dully registered and status allocated by the Social Service Agency of Georgia)</b>	0	1
	<b>Internally displaced person from the occupied territories of Georgia (dully registered and status allocated by The Ministry of Internally Displaced Persons from Occupied Territories, Labor, Health and Social Affairs of Georgia)</b>	0	1
	<b>Parent of an under-aged child</b>	0	1
	<b>National minority</b>	0	1
<b>TOTAL</b>			100

- **Nomination Phase** - Based on the aggregated score generated as a result of the work of the Selection Committee, a preliminary Ranking List is provided to each member of the Selection Committee to which they are asked to express their written consent. Once the consent from each member is obtained, TSU prepares a nomination letter addressed to each receiving institution. The letter together with the application package of the nominated students is sent to the receiving university for final approval and acceptance.

#### **The selection procedure of staff members for teaching and/or training mobility**

Each call for outbound staff mobility is published in the "Current Calls" section of the TSU website, the calls are published in Georgian and English languages, have clearly visible deadline notices and include detailed information on the application package, pre-requisites (if any), list of required documents and the application and selection processes.

The **Evaluation and Selection Phase** - dedicated to the execution of the evaluation of the applicants to the calls for outbound mobility for staff members.

The evaluation process is divided into two subsequent phases: **Eligibility Check** and **Selection Committee Evaluation**. During the Eligibility Check, applications are checked against the formal Gateway Criteria as published in the call for outbound mobility. Then Selection Committee holds individual interviews to evaluate and score each applicant against the Selection Criteria. The Selection Committee Members are nominated by the Faculty Deans and the names are published as part of the Decree before the selection interview day.

**Nomination Phase** - Based on the aggregated score generated as a result of the work of the Selection Committee, a preliminary Ranking List is provided to each member of the Selection Committee to which they are asked to express their written consent. Once the consent from each member is obtained, TSU prepares a nomination letter addressed to each receiving institution. The letter together with the application package of the nominated staff is sent to the receiving university for final approval and acceptance.

The criteria the committee uses for staff are:

		Minimum score	Maximum score
<i>Professional merit (0-5)</i>	Vice-Rector/Dean	0	5
	Director of an independent research institute/Head of a central administrative unit (department, office, center)	0	4
	Deputy Dean/Deputy Director of an independent research institute	0	3
	Head of an administrative unit within Faculty/ Head of an academic program	0	2

	<i>Academic rank (0-5)</i>	Administrative position directly linked to managing ERASMUS+ ICM programs	0	1	
		Professor	0	5	
		Associate professor	0	3	
		Assistant professor	0	1	
		Others (invited lecturer, assistant, laboratory staff etc.)	0	0	
	<i>Performance at the selection interview (45)</i>	In case of STA mobility: The impact of the suggested work plan on strengthening the academic capacity of the Home Faculty/Institute	0	10	
		or			
		In case of STT mobility: the impact of the suggested work plan on strengthening the institutional cooperation between the Home and Host institutions			
		Possible impact of the mobility on deepening existing institutional ties between Home and Host HEIs	0	10	
		Motivation for mobility	0	10	
		Language skills	0	10	
		Impact on administering the in-/outbound mobility programs	0	5	
	<i>New comer to the program (5)</i>	No previous experience with K107/K171 mobility	0	5	
		No experience - 5,			
		1 to 4 mobilities in the last 6 semesters - 3,			
		4 to 6 mobilities in the last 6 semesters - 1, more than 6 mobilities in the last 6 semesters - 0			

## 6. Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the *Erasmus+ Student Charter*<sup>11</sup>.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

<sup>11</sup> The Erasmus+ Student Charter is available here: [https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter\\_en](https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en)

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	I MESSINA01	Francesca Scribano Head of Extra-EU Mobility Programs Unit E-mail: <a href="mailto:fscribano@unime.it">fscribano@unime.it</a> Tel: +390906768539	<a href="https://international.unime.it/services/facilities/housing">https://international.unime.it/services/facilities/housing</a>
	Tbilisi	Department of Foreign Relations E-mail: <a href="mailto:erasmusplus@tsu.ge">erasmusplus@tsu.ge</a> Tel.: +99532 2225679	<a href="https://www.tsu.ge/en/foreign-relations/page/2012">https://www.tsu.ge/en/foreign-relations/page/2012</a>
Language support	I MESSINA01	Concetta Butà Head of Welcome Office E-mail: <a href="mailto:uopwelcomeoffice@unime.it">uopwelcomeoffice@unime.it</a> Tel: +390906768356	<a href="https://cla.unime.it/">https://cla.unime.it/</a>
	Tbilisi	Department of Foreign Relations E-mail: <a href="mailto:erasmusplus@tsu.ge">erasmusplus@tsu.ge</a> Tel.: +99532 2225679	<a href="https://tsu.ge/en/foreign-relations/page/Inbound-Mobility">https://tsu.ge/en/foreign-relations/page/Inbound-Mobility</a>
Visa	I MESSINA01	Francesca Scribano Head of Extra-EU Mobility Programs Unit E-mail: <a href="mailto:fscribano@unime.it">fscribano@unime.it</a> Tel: +390906768539	<a href="https://international.unime.it/messina/residence-permit">https://international.unime.it/messina/residence-permit</a>
	Tbilisi		<a href="https://www.geoconsul.gov.ge/ka/">https://www.geoconsul.gov.ge/ka/</a>
Insurance	I MESSINA01	Francesca Scribano Head of Extra-EU Mobility Programs Unit E-mail: <a href="mailto:fscribano@unime.it">fscribano@unime.it</a> Tel: +390906768539	<a href="https://international.unime.it/">https://international.unime.it/</a>
	Tbilisi	Department of Foreign Relations E-mail: <a href="mailto:erasmusplus@tsu.ge">erasmusplus@tsu.ge</a> Tel.: +99532 2225679	
Inclusion of participants with fewer opportunities	I MESSINA01	Francesca Scribano Head of Extra-EU Mobility Programs Unit E-mail: <a href="mailto:fscribano@unime.it">fscribano@unime.it</a> Tel: +390906768539 Marisa Currao, Head of DSA Email: <a href="mailto:servizi.dd@unime.it">servizi.dd@unime.it</a>	e.g. available infrastructure for: Reduced mobility or hearing/visual impairments, students/staff with children, etc. <a href="https://international.unime.it/services/disability-sld-services-students">https://international.unime.it/services/disability-sld-services-students</a>

		Tel. +39090676 066	
	Tbilisi	Department of Foreign Relations E-mail: <a href="mailto:erasmusplus@tsu.ge">erasmusplus@tsu.ge</a> Tel.: +99532 22 15679	
Mentoring	I MESS NA01	Concetta Butà Head of Welcome Office E-mail: <a href="mailto:uopwelcomeoffice@unime.it">uopwelcomeoffice@unime.it</a> Tel.: +39090676 8356	<a href="https://international.unime.it/">https://international.unime.it/</a> <a href="https://www.unime.it/international/opportunita-allestero/referenti-la-mobilita-internazionale">https://www.unime.it/international/opportunita-allestero/referenti-la-mobilita-internazionale</a>
	Tbilisi	Department of Foreign Relations E-mail: <a href="mailto:erasmusplus@tsu.ge">erasmusplus@tsu.ge</a> Tel.: +99532 22 15679	
Grant payments	I MESS NA01	Francesca Scribano Head of Extra-EL Mobility Programs Unit E-mail: <a href="mailto:fscribano@unime.it">fscribano@unime.it</a> Tel.: +39090676 8539	
Alumni information	I MESS NA01	Concetta Butà Head of Welcome Office E-mail: <a href="mailto:uopwelcomeoffice@unime.it">uopwelcomeoffice@unime.it</a> Tel.: +39090676 8356	<a href="https://international.unime.it/services">https://international.unime.it/services</a> <a href="https://international.unime.it/messina">https://international.unime.it/messina</a>

## 7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

UniME adopts the European Credit Transfer and Accumulation System  
<https://international.unime.it/mobility/international-mobility>

Ivane Javakhishvili Tbilisi State University (TSU)/Georgia  
<https://www.tsu.ge/en/foreign-relations/page/8292>

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
  - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
  - o A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
  - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.



### 8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through **EGRACONS** according to the descriptions in the **ECTS users' guide**<sup>12</sup>. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
I MESSINA01		UniMe adopts the Italian Grading Scale from 18 (less than 18 the exam is failed) to 30. UniMe officially adopts the ECTS conversion scale <a href="https://international.unime.it/mobility/international-mobility">https://international.unime.it/mobility/international-mobility</a>
Tbilisi	n/a	<a href="https://www.tsu.ge/en/foreign-relations/page/1973">https://www.tsu.ge/en/foreign-relations/page/1973</a>




### 9. Any other information regarding the terms of the agreement (optional)

### 10. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

<sup>12</sup> The ECTS user's guide is available here: [https://ec.europa.eu/education/resources-and-tools/document-library/ects-users\\_guide\\_en](https://ec.europa.eu/education/resources-and-tools/document-library/ects-users_guide_en)

# SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature <sup>13</sup>
I MESSINA01	Prof. Salvatore Cuzzocrea Rector	06-07 2023	
Ivane Javakhishvili Tbilisi State University (TSU)/Georgia	Tea Gergedava Head of the Department of Foreign Relations TSU Legal Representative for the ERASMUS+ ICM Programme [TSU Rector's Decree #17/01-01 of 27.01.2020]	June 6, 2023	 

<sup>13</sup> Scanned copies of signatures or digital signatures may be accepted depending on the national legislation