



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2017-2021 between programme countries

[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
TECHNISCHE UNIVERSITÄT WIEN	A WIEN02	Institutional Coordinator: Mr. Andreas Zemann, International Office, andreas.zemann@tuwien.ac.at Tel. +43 1 58801 41552 Exchanges: exchangein@tuwien.ac.at Departmental Coordinators: Physics Prof. Helmut Leeb Helmut.leeb@tuwien.ac.at Informatics Prof. Agata Ciabattoni agata.ciabattoni@tuwien.ac.at	www.tuwien.ac.at/international https://tiss.tuwien.ac.at/course/ http://www.tuwien.ac.at/en/about_us/faculties_institutes/
UNIVERSITÀ DEGLI STUDI DI MESSINA	I MESSINA01	Unità Organizzativa Relazioni Internazionali P.zza Pugliatti 1, 98122 Messina – ITALY	http://www.unime.it/it/international

		Institutional Coordinator Dott. Giuseppe Lucchese glucchese@unime.it Academic Coordinator Prof. Giacomo Fiumara - <i>Informatics</i> gfiumara@unime.it Prof. Paolo Giaquinta – <i>Physics</i> paolo.giaquinta@unime.it Dipartimento di Scienze Matematiche e Informatiche, Scienze Fisiche e Scienze della Terra	http://www.unime.it/it/dipartimenti/mifit
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships [total number of months of the study periods or average duration*]	
A WIEN02	I MESSINA01	11.3/11.4 - 481	Informatics	1st	2 x 5	tbd
		0533	Physics	1st, 2nd	2 x 5	
I MESSINA01	A WIEN02	11.3/11.4 - 481	Informatics	1st	2 x 5	
		0533	Physics	1st, 2nd	2 x 5	

* Subject area codes are according to the UNESCO 2013 codes.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
A WIEN02	I MESSINA01		Informatics Physics	1 x 5 days 1 x 5 days	
I MESSINA01	A WIEN02		Informatics Physics	1 x 5 days 1 x 5 days	1 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
A WIEN02		German	English	B1	B2
I MESSINA01		Italian	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

I MESSINA01

The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: http://www.unime.it/sezione_disabili/

A WIEN02

Special services for disabled students are offered by TUW Teaching Support Centre.
<http://www.tuwien.ac.at/barrierefrei/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term * [month]	Spring term * [month]
A WIEN02	31 st May	15 th December
I MESSINA01	15 th May – nomination 30 th May – Application	15 th October – nomination 30 th October - Application

[* to be adapted in case of a trimester system]

A WIEN02

1. Erasmus applications for incoming students on-line <https://tiss.tuwien.ac.at/mobility>
2. TU Wien will send its invitation letter within 4 weeks after the official nomination of the candidate by the home institution.
3. Students can download and print out their official Transcript of Records from "TU Wien Information Services" (TISS) 5 weeks after the exam by the earliest.

4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

A WIEN02 grading system:

Austrian grade	ECTS grade	Translation
sehr gut (1)	A	very good – outstanding performance
gut (2)	B	good – generally sound work with some minor errors
befriedigend (3)	C	satisfactory – fair but with significant shortcomings
genügend (4)	D/E	sufficient – performance meets the minimum criteria
nicht genügend (5)	F/FX	fail

University of Messina grading system:

<http://relint.unime.it/it/internazionalizzazione/diploma-supplement/>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A WIEN02	exchangein@tuwien.ac.at	www.tuwien.ac.at/international
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 erasmus@unime.it	http://relint.unime.it/en/mobilita-in-entrata/studio/erasmus-studio/ See compulsory fulfillments in the Erasmus Handbook - Italian immigration rules.

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A WIEN02	exchangein@tuwien.ac.at	www.tuwien.ac.at/international

I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 erasmus@unime.it	http://relint.unime.it/en/mobilita-in-entrata/studio/erasmus-studio/ See compulsory fulfillments in the Erasmus Handbook
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4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A WIEN02	exchangein@tuwien.ac.at	www.tuwien.ac.at/international www.housing.at
I MESSINA01	Erasmus Mobility Unit Via. Consolato del Mare – 41 Messina – Italy +39 090 676 8534/8531/8320 erasmus@unime.it	http://relint.unime.it/en/mobilita-in-entrata/studio/erasmus-studio/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
A WIEN02	Andreas Zemann Erasmus Institutional Coordinator	14.12.2016	
I MESSINA01	Prof. Pietro Navarra, Rector of the University of Messina	09.01. 2019	

² Scanned signatures are accepted