



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-2021² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Ankara University	TR ANKARA01	Prof.Dr.Sibel SÜZEN Institutional Coordinator	http://www.ankara.edu.tr bbs.ankara.edu.tr
University of Messina	I MESSINA01	Dr.ssa Grazia De Tuzza Institutional Coordinator	http://www.unime.it http://relint.unime.it/en/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Erasmus code	Coordinator details ⁵ (email, phone)
TR ANKARA01	<p>Prof.Dr. Sibel Süzen E-mail: sibel@pharmacy.ankara.edu.tr Phone: Web:</p> <p>Doç.Dr. Tansel Çomoğlu E-mail: comoglu@pharmacy.ankara.edu.tr Phone: Web:</p> <p>Araş.Gör. Çiğdem Karaaslan E-mail: cigdemka@pharmacy.ankara.edu.tr Phone: Web:</p>
I MESSINA01	<p>Prof.ssa Enza Galati e-mail : enzamaria.galati@unime.it</p>

⁵Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers⁶ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships * [total number of months of the study periods or average duration*]	
TR ANKARA01	I MESSINA01	0916	Pharmacy	Short Cycle		
				1st	2 x 12 months	
				2nd		
				3rd		
I MESSINA01	TR ANKARA01	0916	Pharmacy	Short Cycle		
				1st	2 x 12 months	
				2nd		
				3rd		

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Subject	Subject	Number of staff mobility periods
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⁶ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code * [ISCED]	area name *	Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
TR ANKARA01	I MESSINA01	0916	Pharmacy	1 x 1 weeks	1 x 1 weeks
I MESSINA01	TR ANKARA01	0916	Pharmacy	1 x 1 weeks	1 x 1 weeks

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁷	
				Student Mobility for Studies Minimum recommended level: B1	Staff Mobility for Teaching Minimum recommended level: B2
TR ANKARA01	727	Turkish	English	B1	B2
I MESSINA01	727	Italian		B1	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ANKARA01:

For the students with disabilities, please refer to:

engelsiz@ankara.edu.tr

I MESSINA01:

The University of Messina welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: http://www.unime.it/sezione_disabili/

⁷For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ANKARA01	01 July	01 December
I MESSINA01	Nomination deadline: May 15th Application Form: May 30 th	Nomination deadline: October 15 th Application Form: October 30 th

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within [x] weeks.

TR ANKARA01:

4 weeks

I MESSINA01:

5 weeks

3. A Transcript of Records will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

TR ANKARA01:

5 weeks

I MESSINA01:

5 weeks

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination

clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

TR ANKARA01 / I MESSINA01:

If one of the partners wishes to modify or terminate the agreement, they have to inform the partner 1 year in advance before the changes in the agreement take place. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ANKARA01:

For each course taken at IUE, the student is given one of the letter grades below by the instructor as the semester course grade.

The table below provides the detailed information about the local letter grades and coefficients.

Score	Grades	Coefficients
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90-100	AA	4,00
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85-89	B1	3,50
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80-84	B2	3,25
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75-79	B3	3,00
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70-74	C1	2,75
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65-69	C2	2,50
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60-64	C3	2,00
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50-59	F1	1,50
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49 and below	F2	0,00
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The lowest grade to be successful in a course is (C3) 2,00. The grades lower than 2,00 (F1 and F2) are unsuccessful.

In order to be successful in a program, grade point average must be at least (C3) 2.00 and all courses must be completed successfully.

<http://bbs.ankara.edu.tr/bolognabilgi.aspx?menuno=18>

Details: <http://erasmus.en.ankara.edu.tr/incoming-students/ects-guide/>

I MESSINA01:

Details: <http://relint.unime.it/en/internazionalizzazione/diploma-supplement/>

<http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf>

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁸. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA01	Onur Hosnut euoffice@ankara.edu.tr esnankarauni@esnturkey.org	http://erasmus.en.ankara.edu.tr/incoming-students/residence-permit/
I MESSINA01	International Relations e-mail: relint@unime.it	http://relint.unime.it/files/2012/09/Incoming-Erasmus-Handbook2.pdf (see compulsory fulfillments-Italian immigration rules)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA01	Onur Hosnut euoffice@ankara.edu.tr esnankarauni@esnturkey.org	http://erasmus.en.ankara.edu.tr/incoming-students/social-security/
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Health insurance)

4. Housing



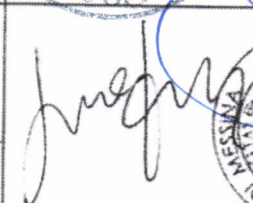

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

⁸http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ANKARA01	Onur Hosnut euoffice@ankara.edu.tr esnankarauni@esnturkey.org	http://erasmus.en.ankara.edu.tr/incoming-students/housing/
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in-entrata/informazioni-utili/ (see Accommodation and meals)

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁹
TR ANKARA01	Prof.Dr.Sibel SÜZEN Institutional Coordinator	13.3.2014	 
I MESSINA01	Prof. Pietro Navarra Rector	10 MAR. 2014	 

⁹Scanned signatures are accepted